

**CAMDENTON R-III SCHOOL DISTRICT  
MINUTES OF BOARD OF EDUCATION MEETING**

**Regular Meeting – Osage Beach Elementary School  
October 14, 2013 – 5:30 p.m.**

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**Present:**

Chris C. McElyea      President  
Selynn Barbour      Treasurer  
John L. Beckett      Member  
Jackie Schulte      Member  
Laura L. Martin      Member  
Tom Williams      Member

Dr. Tim Hadfield      Superintendent  
Roma France      Assistant Superintendent  
Dr. Jim Rich      Assistant Superintendent  
Ryan Neal      Assistant Superintendent  
Linda Leu      Secretary

**Absent:**

Nancy A. Masterson

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**I. CALL TO ORDER & RECITE PLEDGE OF ALLEGIANCE**

The Camdenton R-III Board of Education met in Regular Session at Osage Beach Elementary School on Monday, October 14, 2013. The meeting was called to order by President McElyea at 5:30 p.m. The pledge of allegiance was recited.

**II. APPROVAL OF AGENDA**

Regular Meeting – October 14, 2013  
Strategic Plan Goal Area – Governance

Motion: Move to approve the agenda of the regular October 14, 2013, meeting as presented.  
Beckett/Barbour - all ayes.

**III. CLASSIFIED EMPLOYEE OF THE MONTH**

Kerry Blackwell was recognized as the October "Classified Employee of the Month." Kerry is Mr. Larry Lewis' secretary at the High School and has been with the District since 2005.  
Strategic Plan Goal Area – Facilities/Support/Instructional Resources

No motion necessary.

**IV. PUBLIC COMMENT**

There was no public comment.  
Strategic Plan Goal Area – Parent & Community Development

**V. CONSENT ITEMS**

- A. Approve Minutes and Documentation of Regular Meeting – September 9, 2013  
Strategic Plan Goal Area - Governance
- B. Approve Minutes of Board Retreat – September 18, 2013  
Strategic Plan Goal Area - Governance
- C. Approve Minutes of Special Meeting – September 27, 2013  
Strategic Plan Goal Area - Governance
- D. Approve Excellence in Education Nominations  
Strategic Plan Goal Area – High Quality Teachers

This month's recipients are as follows:

Dogwood Elementary	Andria Hodge
Hawthorn Elementary	Kathleen Henson
Oak Ridge Intermediate	Jennifer Carey
Middle School	Becki Ruggles
High School/Horizons	Jennifer Gladbach

LCTC

Gay Kirtley

**E. Approve Budget Amendments****Strategic Plan Goal Area – Governance**

First quarter budget amendments were presented. Most of these items move funds out of one line item and add to another. This is due to some changing needs of our staff members. A mistake was noticed in the budget regarding security payments under Purchased Services for the Camdenon Police Department. Supply money was also added at Osage Beach for the purchase of additional Journeys materials.

**F. Accept Snow Removal Bids****Strategic Plan Goal Area – Facilities/Support/Instructional Resources**

Two companies submitted bids for snow removal. Lake Ozark Grounds Maintenance was recommended to service OBE and HD schools.

Motion: Move to approve consent items as presented.

Barbour/Schulte – all ayes.

**VI. APPROVAL OF BILLS****Strategic Plan Goal Area – Governance**

Motion: Move to approve all bills and addendums as submitted excluding bills from ACI-Boland and Phillips, McElyea, Carpenter & Welch, PC.

Beckett/Schulte – all ayes.

Motion: Move to approve ACI-Boland bills.

Schulte/Martin – all ayes; Barbour abstained, nepotism.

Motion: Move to approve Phillips, McElyea, Carpenter & Welch, PC bill.

Beckett/Schulte - all ayes; McElyea abstained, nepotism.

**VII. APPROVAL OF TREASURER'S REPORT****Strategic Plan Goal Area - Governance**

Motion: Move to approve the September 2013 Treasurer's Report as submitted.

Barbour/Beckett - all ayes.

**VIII. NEW BUSINESS****A. ACCOUNTS PAYABLE PRODUCT CONSIDERATION**

John Porth and Marsha Gulledge from Central Bank of the Lake of the Ozarks were in-District to provide information to the Board regarding an automated accounts payable system. This service would be provided by AOC Solutions Commercial Payment Division. By utilizing this system the District could realize a revenue enhancement through a rebate program. The program could also save on postage, envelopes, checks, and time of accounts payable staff. Many of the District's vendors would be willing to utilize this program immediately. If adopted, other vendors will be asked to consider converting to this payment system. There are no fees to the District.

**Strategic Plan Goal Area – Facilities/Support/Instructional Resources**

No motion necessary.

**B. TRANSPORTATION REPORT/BUS ROUTE APPROVAL**

Every year the Board of Education is required to approve bus routes in October. Gary Cuendet, Director of Transportation, presented the Transportation Report and was available to answer questions. The bus fleet received a 100% on the spring inspection and again at a recent surprise inspection.

**Strategic Plan Goal Area – Facilities/Support/Instructional Resources**

Motion: Move to approve 2013-2014 bus routes as presented.

Beckett/Barbour - all ayes.

**C. SET DATE FOR ADMINISTRATOR & TEACHER FORMATIVE EVALUATIONS**

A date to review formative progress on administrators and new staff members needed to be scheduled. It was suggested to do this at the November regular Board meeting.

Strategic Plan Goal Area – Student Performance & High Quality Teachers

Motion: Move to set the date for formative evaluations for November 11, 2013, at the Administration Office.

Martin/Williams - all ayes.

**D. BOARD RETREAT FOLLOW-UP**

As a follow-up to the Board's retreat, MSBA suggested the Board establish goals to focus its efforts. The Board reviewed several examples of goals specifically related to the Board of Education as well as a draft worksheet with sample goals. The Board has the ability to rate how much they value each goal and also how much they support each goal. This is a take-home activity where the Board is asked to add additional goals for the Board's consideration. Responses will be collected and then the Board will be asked to rank the goals in areas of importance.

Strategic Plan Goal Area - Governance

No motion necessary.

**E. SUNRISE BEACH TAX INCREMENT FINANCING COMMISSION**

The District was notified by the TIF Commission of Sunrise Beach that they will hold a public hearing on November 6, 2013, to consider an amendment to the current financing plan. The amendment revises the project budget to reflect actual project costs incurred by the developer in the implementation of the Redevelopment Plan and additional reimbursable project costs; adds certain sewer charges as a reimbursable project cost; increases the amount of reimbursement for eligible reimbursable project costs; revises the revenue projections to reflect actual assessment valuations by the County, a revised development schedule and an increase in the sales tax rate for the Sunrise Beach Market Center Community Improvement District; revises the development schedule for the undeveloped parcels in the Redevelopment Area; and revises the cost benefit analysis to reflect the revised revenue projections for each taxing district.

Mr. Beckett and Superintendent Hadfield serve as representatives on the Commission. Dr. Hadfield will communicate with the Board when more information becomes available.

Strategic Plan Goal Area – Facilities/Support/Instructional Resources

No motion necessary.

**IX. UNFINISHED BUSINESS****A. REVISIT PUBLIC PARTICIPATION, POLICY BDDH**

Feedback and input was received from four Board members regarding policy BDDH. The input received endorsed version 2 of the policy.

Strategic Plan Goal Area – Parent & Community Development

Motion: Move to approve version 2 of policy BDDH, Public Participation at Board Meetings.

Barbour/Schulte - Ayes: Barbour, Schulte, McElyea, Williams. Nays: Beckett and Martin.  
Motion carried 4-2.

**X. BOARD WRAP-UP**

This is an opportunity for the Board to report on upcoming meetings, meetings attended, registrations, and deadlines. The following items were discussed:

Strategic Plan Goal Area - Governance

- MSBA Annual Fall Conference - October 3-6, 2013. Those in attendance felt presentations were valuable.

- MSBA Fall Regional Meeting – ~~October 16, 2013~~. Rescheduled for October 30, 2013. Camdenon will host at LCTC.
- Groundbreaking Ceremonies for OBE & HD – Sunday, November 24, 2013.
- December Board Meeting - Held at Hurricane Deck Elementary

No motion necessary.

**XI. EXECUTIVE SESSION**

In compliance with State Statute 610.021 (closed meetings and closed records), move that the Board go into Executive Session for the following purposes:

- 1) Lease, purchase, or sale of real estate (610.021)(2).
- 2) Hiring, firing, disciplining, or promoting particular employees (610.021)(3).
- 3) Individually identifiable personnel records, performance ratings, or records pertaining to employees (610.021)(13).

Strategic Plan Goal Area - Governance

Motion: Move to adjourn to Executive Session.

Schulte/Beckett - Roll call vote: Beckett – aye, Barbour – aye, Schulte – aye, McElyea – aye, Williams – aye, and Martin – aye.

**XII. ADJOURN MEETING**

Motion: Move that the meeting adjourn.

Beckett/Martin - all ayes.

Meeting adjourned at 7:08 p.m.

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Chris C. McElyea - President of the Board

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Linda Leu – Secretary of the Board

**EXCELLENCE IN EDUCATION CERTIFICATE**

October 2013

Dogwood Elementary	Andria Hodge	your time and effort preparing for Instructional Support during the week of September 23. Your presentations were outstanding and well received by Dogwood Elementary Faculty.
Hawthorn Elementary	Kathleen Henson	being instrumental in the development and implementation of the Co-Teaching model at Hawthorn. You have impacted countless students and staff at Hawthorn by creating positive relationships. You work with teachers sharing methods of effective instructional strategies. Your efforts assist teachers in differentiating instruction for students.
Oak Ridge Intermediate	Jennifer Carey	devoting yourself to help all students at Oak Ridge. You have made an impact on all students in the area of writing. You collaborate with the ELA teams to help students learn ways to communicate through writing. You also assist with the Oak Ridge K-Kids Club and Orff ensembles. You are working with students to write essays for the VFW and Osage Beach Elks organizations.
Middle School	Becki Ruggles	being sincerely devoted to our students. As a counselor, you work tirelessly to meet their needs. You strive to make sure all students are placed in appropriate classes, that their accommodations are met, and that they are happy, healthy, well fed and well clothed. You help organize and support the Laker Closet so students will have clothes, shoes, and school supplies when needed. You have also sponsored the Student Leadership team the last few years to assist with school functions. You work to know your students on a one-on-one basis. You understand them each as individuals and you go the extra mile to insure they are secure in their academic classes. This year you and a fellow colleague started a Junior Future Farmers of America Chapter. You are presently assisting students in building a float for competition. You also work after hours as a PASS teacher.
High School	Jennifer Gladbach	your continued efforts to ensure CHS students are successful. You display a wonderful attitude and build a positive rapport with students and colleagues. Without question, you possess a true passion for teaching. You hold your students accountable for their learning and provide them with additional time and support when needed. You are a valuable member of the CHS team.

**EXCELLENCE IN EDUCATION CERTIFICATE**

October 2013

LCTC	Gay Kirtley	filling a void at LCTC that became available shortly before school started. You are a long-term substitute for our Technical Math/Student Services position. You have established relationships with students and staff alike, and have been a tremendous asset to the building. Along with delivering the Technical Mathematics curriculum, you have worked with students in providing interventions and assistance wherever needed. You can be counted on to always have a smile on your face, give a compliment to others, and have a willingness to roll up your sleeves and complete tasks quickly, efficiently, accurately, and with style. Thank you, Mrs. Kirtley, for taking on this challenge and being a member of the LCTC staff!
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October Budget Amendment

Account Code	Description	Budget Adopted	Budget Revised	Difference
114-2546-6391-000-358	Other Purchased Services	\$0.00	\$100,000	\$100,000.00
404-2221-6541-205-000	periodicals	\$10,810.00	\$9,310.00	-\$1,500.00
114-2221-6441-105-000	library resources	\$25,000.00	\$26,500.00	\$1,500.00
114-2221-6441-404-000	library resources	\$11,500.00	\$7,500.00	-\$4,000.00
114-2221-6541-404-000	periodicals	\$500.00	\$4,500.00	\$4,000.00
114-1111-6411-406-000	Supplies	\$16,000.00	\$23,000.00	\$7,000.00
114-2211-6332-000-000	Repair and Maint	\$612,900.00	\$568,966.00	-\$43,934.00
114-1256-6432-000-193	Computer Software	\$0.00	\$43,934.00	\$43,934.00

Account Code	Description	Budget Adopted	Budget Revised	Difference
		\$0.00	\$0.00	\$0.00

DRAFT

**SNOW REMOVAL**  
for 2013-2014

Two companies submitted bids for snow removal. Our recommendation is for Lake Ozark Grounds Maintenance to service our schools.

Company	Orange Beach	Hurricane Deck
<p><b>Lake Ozark Grounds Maintenance</b></p>	<p>1-4" Parking Lot \$140 per service Ice Melt \$ .55 per lb. Salt Application \$140 per service</p> <p>Shovel Walks \$ 30/hour</p>	<p>Parking Lot: 1-4" \$150 per service Ice Melt \$ .55 per lb. Salt Application \$125 per service</p> <p>Playground: 1-4" \$ 50 per service Salt Application \$ 50 per service</p> <p>Shovel Walks \$ 30/hour</p>
<p><b>Plowboy</b></p>	<p>1-5" \$150 per service <i>Includes parking lot, sidewalks and both entrances to Hwy 54.</i></p> <p>Chemicals \$121 for 220 lbs. Addtl chemicals \$ .55 per lb.</p>	<p>1-5" \$250 per service <i>Includes parking lot, playground, sidewalks and maintenance area behind the cafeteria.</i></p> <p>Chemicals \$165 for 300 lbs. Addtl chemicals \$ .55 per lb.</p>

## Board of Education

## Paid Invoices

September 2013

VENDOR NAME	INVOICE NUMBER	INVOICE DESCRIPTION	PO NUMBER	AMOUNT
Allied Waste Services #435	0435-000263554	Trash Service		4,129.12
Allied Waste Services #435	0435-000263317	Trash Service		276.24
Allied Waste Services #435	0435-000264545	Trash Service		267.87
<b>Total Allied Waste Services #435</b>				<b>4,673.23</b>
Ameren Missouri	99110-00116	OBE Electricity		3,994.76
Ameren Missouri	77206-17118	OBE Parking Lot Electric		32.41
<b>Total Ameren Missouri</b>				<b>4,027.17</b>
AT&T	57331795205542	JJC Phone Service		151.70
AT&T	57331795205542	JJC		151.70
AT&T	57334824613033	OBE Telephone		196.20
AT&T	57337453695106	HDE Telephone		190.21
AT&T	57334672693293	Horizons Local, Campus Alarms		384.09
AT&T	57334672693293	Horizons Local & Campus Alarms		384.09
<b>Total AT&amp;T</b>				<b>1,457.99</b>
AT&T Long Distance	848921511	HD, OB, Horizons Long Distance		34.13
<b>Total AT&amp;T Long Distance</b>				<b>34.13</b>
AT&T Mobility - Maint Cell	287248607391	SRO Cellular Internet		172.50
AT&T Mobility - Maint Cell	826215827	Main/Trans Cell Phones		428.68
AT&T Mobility - Maint Cell	826215827X09222013	Cell Phones		148.63
<b>Total AT&amp;T Mobility - Maint Cell</b>				<b>749.81</b>
CDMMEA	All District	Audition Fees for 77 Students	105-6178	770.00
<b>Total CDMMEA</b>				<b>770.00</b>
Charter	875027680000102	District Local & Long Distance		689.63
<b>Total Charter</b>				<b>689.63</b>
City of Camdenton	02-8241-00	Bldg Trades Water/Sewer		147.18
City of Camdenton	01-3560-00	Horizons Water/Sewer		13.04
City of Camdenton	Camdenton SD Campus	Campus Water/Sewer		3,689.17
<b>Total City of Camdenton</b>				<b>3,849.39</b>
City of Osage Beach	04-6330-00	OBE Water/Sewer		130.36
<b>Total City of Osage Beach</b>				<b>130.36</b>
Commerce Trust Co	80-0834-01-2	Fees		750.00
<b>Total Commerce Trust Co</b>				<b>750.00</b>
Co-Mo Electric Cooperative Inc.	3436300	Hurricane Deck Electricity		2,966.03

## Board of Education

## Paid Invoices

September 2013

Co-Mo Electric Cooperative Inc.	3436300 4	Hurricane Deck Electricity		4,411.97
<b>Total Co-Mo Electric Cooperative Inc.</b>				<b>4,411.97</b>
Lisenby, Michael	September 25, 2013	Funds in Excess of Tuition		448.00
<b>Total Lisenby, Michael</b>				<b>448.00</b>
Peters, Clifford	September 25, 2013	Funds in Excess of Tuition		573.00
<b>Total Peters, Clifford</b>				<b>573.00</b>
Riedel, Cody	September 25, 2013	Funds in Excess of Tuition		573.00
<b>Total Riedel, Cody</b>				<b>573.00</b>
The Food Bank for Central & NE MO	September	Camdenton R-III Buddy Packs		280.00
The Food Bank for Central & NE MO	September	Camdenton R-III Buddy Packs		175.00
<b>Total The Food Bank for Central &amp; NE MO</b>				<b>455.00</b>
Wal-Mart - Hawthorn	TR# 06555	Classroom supplies	403-5520	15.38
Wal-Mart - Hawthorn	TR# 06860	Classroom supplies	403-5522	25.16
Wal-Mart - Hawthorn	TR# 03722	Fabric, pencils, bins	403-4663	47.45
Wal-Mart - Hawthorn	TR# 05622	Glue sticks, sticky notes, etc.	403-4625	46.09
Wal-Mart - Hawthorn	TR# 00570	Stickers, erasers, etc.	403-5342	114.71
Wal-Mart - Hawthorn	TR# 05941	Mouse pad, labels, dividers	403-5366	22.96
Wal-Mart - Hawthorn	TR# 06570	Chart paper, sentence strips	403-5747	20.91
Wal-Mart - Hawthorn	TR# 00624	Floor lamp, book case	403-5748	43.34
Wal-Mart - Hawthorn	TR# 07770	Kleenex, band aids, fettuccine	403-5743	10.55
Wal-Mart - Hawthorn	TR# 01854	Folders, etc.	403-5352	186.23
Wal-Mart - Hawthorn	TR# 07622	Markers, sticky notes, etc.	403-5343	42.28
Wal-Mart - Hawthorn	TR# 09101	Magnets, storage containers	403-4785	69.54
Wal-Mart - Hawthorn	TR# 08869	Clocks, clothes pins, etc.	403-4809	300.00
Wal-Mart - Hawthorn	TR# 08868	Gift card	403-4408	20.00
Wal-Mart - Hawthorn	TR# 07665	Dish pans, comp books, etc.	403-4656	94.58
Wal-Mart - Hawthorn	TR# 05334	Supplies	810-5724	128.19
Wal-Mart - Hawthorn	TR# 08404	Backpacks for students in need	403-5565	48.40
Wal-Mart - Hawthorn	TR# 04636	Coffee supplies and snacks	403-5317	97.76
Wal-Mart - Hawthorn	TR# 06355	Snacks	403-5317	16.48
Wal-Mart - Hawthorn	TR# 04971	Area rug, storage containers	403-5313	130.32
Wal-Mart - Hawthorn	TR# 02765	Classroom supplies	403-4628	61.66
Wal-Mart - Hawthorn	TR# 03108	Erasers, comp books, sheet protectors	403-4658	75.38
Wal-Mart - Hawthorn	TR# 09583	Chair pads	403-5429	15.92



## Board of Education

## Paid Invoices

September 2013

Wal-Mart - Hawthorn	TR# 08250	Sheet protectors, letter trays, etc.	403-5344	32.36
Wal-Mart - Hawthorn	TR# 02494	Binders, notebooks, etc.	403-4622	141.32
Wal-Mart - Hawthorn	TR# 09594	Caddy, ice bins	403-5315	46.66
Wal-Mart - Hawthorn	TR# 08968	Tape, glue, scissors, etc.	403-5314	83.12
Wal-Mart - Hawthorn	TR# 05296	Supplies	403-5185	49.73
Wal-Mart - Hawthorn	TR# 03348	Folders, binders, etc.	403-5365	107.03
Wal-Mart - Hawthorn	TR# 02560	Binder clips, crayons, glue, etc.	403-4667	184.57
Wal-Mart - Hawthorn	TR# 01336	Notebooks, labels, etc.	403-4766	16.43
Wal-Mart - Hawthorn	TR# 05135	Folders, magnets, crate, etc.	403-4650	83.62
Wal-Mart - Hawthorn	TR# 02495	Latch box, dowels, magnets	403-4817	73.99
<b>Total Wal-Mart - Hawthorn</b>				<b>2,452.72</b>
<b>Grand Total</b>				<b>29,010.83</b>

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**VENDOR NAME**

Sunrise Beach Water System

**INVOICE NUMBER**

70

**INVOICE DESCRIPTION**

Water HDE

**PO NUMBER**

500.50

**AMOUNT**

500.50

Total Sunrise Beach Water System

500.50

Grand Total

500.50





October 14, 2013

Check Preview Report

Board of Education

Table with columns for Board of Education, Check Preview Report, and October 14, 2013. Lists various AC supplies and other items with amounts.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Board of Education, Check Preview Report, and October 14, 2013. Lists football-related items like footballs, socks, and lunch support.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Board of Education, Check Preview Report, and October 14, 2013. Lists various food and supply items.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Board of Education, Check Preview Report, and October 14, 2013. Lists various electrical supplies like switches, fuses, and lamps.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Board of Education, Check Preview Report, and October 14, 2013. Lists various educational materials like books, workbooks, and support services.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Board of Education, Check Preview Report, and October 14, 2013. Lists various food and supply items, including school meals and snacks.













October 14, 2013

Check Preview Report

Board of Education

Table with columns for Vendor Name, Item Description, Quantity, and Unit Price. Includes items like School Paper, Pencils, Erasers, and various supplies.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Vendor Name, Item Description, Quantity, and Unit Price. Includes items like Gift Items, Office Supplies, and Miscellaneous.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Vendor Name, Item Description, Quantity, and Unit Price. Includes items like 2.50lb Paper, Health Department, and various supplies.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Vendor Name, Item Description, Quantity, and Unit Price. Includes items like Staples, Paper, and Miscellaneous.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Vendor Name, Item Description, Quantity, and Unit Price. Includes items like Paper, Staples, and Miscellaneous.

October 14, 2013

Check Preview Report

Board of Education

Table with columns for Vendor Name, Item Description, Quantity, and Unit Price. Includes items like Health Supplies, Health Supplies, and Miscellaneous.





VENDOR NAME	INVOICE NUMBER	#2	INVOICE DESCRIPTION	PO NUMBER	AMOUNT
Camden County Fire & Safety	16454		Fire Extinguisher Service HS		654.50
Camden County Fire & Safety	16453		Fire Extinguisher Service Transportation		394.10
Camden County Fire & Safety	16489		Fire Extinguisher Service HWE		192.00
Camden County Fire & Safety	16488		Fire Extinguisher Service - Concession Stand		75.00
Camden County Fire & Safety	16487		Fire Extinguisher Service MS		332.00
Camden County Fire & Safety	16486		Fire Extinguisher Service		108.00
Camden County Fire & Safety	16485		Fire Extinguisher Service HDE		93.00
Camden County Fire & Safety	16484		Fire Extinguisher Service OBE		100.00
Camden County Fire & Safety	16483		Fire Extinguisher Service ORI		232.05
Camden County Fire & Safety	16512		Fire Extinguisher Service LCTC		368.90
Camden County Fire & Safety	16511		Fire Extinguisher Service DWE		161.00

Total Camden County Fire & Safety					2,710.55
Grand Total					2,710.55



Board of Education

P Card Payments

September 2013

INVOICE NUMBER	VENDOR NAME	INVOICE DESCRIPTION	PO NUMBER	AMOUNT
326433463	Amazon.Com	Amazon.com - English Text	805-5909	54.47
326433464	Best Western - St. Louis Inn	Best Western - Hotel	805-5778	278.49
326724144	Knox Company	Knox - Key Switch	800-5902	117.00
328024864	PCard - Comer - 9686	Mattel - Monster Trucks	106-6454	31.22
<b>Grand Total</b>				<b>481.18</b>

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	Inc. Operations	Teachers	Capital Proj.	Bond	Sub Total	Debt Service	Grand Total	Medical SI Acct
Beg Bal	15,278,326.52	1,429,145.89	4,624,891.18	4,782,642.34	26,115,005.93	1,159,901.40	27,274,907.33	1,826,664.27
Rev. Rec	304,087.98	818,735.97	12,360.54	220.57	1,135,405.06	23,413.24	1,158,818.30	370,607.45
Expend.	1,423,246.74	2,060,865.37	231,939.86	203,975.26	3,920,027.23	300.00	3,920,327.23	683,095.03
*Adjustment								
<b>Ending Bal</b>	<b>14,159,167.76</b>	<b>187,016.49</b>	<b>4,405,311.86</b>	<b>4,578,887.65</b>	<b>23,330,383.76</b>	<b>1,183,014.64</b>	<b>24,513,398.40</b>	<b>1,514,176.69</b>
Prev. Year	12,702,886.77	378,895.53	5,824,479.96	-	18,906,262.26	1,155,210.09	20,061,472.35	
YTD Interest	3,534.77	82.88	17.28	220.57	3,855.50	140.42	3,995.92	88.91
<b>YTD Sum.</b>								
Beg Bal	16,186,273.32		5,483,687.78	-	21,669,961.10	1,726,510.72	23,396,471.82	1,859,283.05
Rev Budget	18,680,608.00	23,866,163.00	26,824,010.00		69,370,781.00	3,382,129.00	72,752,910.00	
Rev YTD Actual	1,007,922.26	2,796,180.15	74,941.73	5,076,368.15	8,955,412.29	88,560.17	9,043,972.46	1,034,666.38
Exp Budget	16,471,262.89	26,940,246.22	19,926,176.00		63,337,685.11	2,808,000.00	66,145,685.11	
EXP YTD Actual	3,035,027.82	2,609,163.66	1,153,317.65	497,480.50	7,294,989.63	632,056.25	7,927,045.88	1,379,772.74
*Adjustment								
<b>Ending Bal</b>	<b>14,159,167.76</b>	<b>187,016.49</b>	<b>4,405,311.86</b>	<b>4,578,887.65</b>	<b>23,330,383.76</b>	<b>1,183,014.64</b>	<b>24,513,398.40</b>	<b>1,514,176.69</b>
<b>Bank Recon</b>								
1st Nat'l A/P	134,926.96							
1st Nat'l Payroll	1,139,458.17							
Central A/P	2,433,244.57							
Central Payroll	1,438,259.43							
Revolving	3,000.00							
Cred Card	11,097.39							
Mospip 2013 Bond	4,782,857.91						24,513,398.40	Fund Accounts
Escrow 01500220	72,000.00							
Escrow 01500220	702,182.75							
Central Debt Acc	24,343.99							
1st Nat'l Debt Ac	76,546.44							
Mospip Debt Acct	307,941.46							
MOSIP	13,368,164.48							
Central Lunch Ac	19,374.85							
CD								
<b>Grand Total</b>	<b>24,513,398.40</b>							<b>0.00</b>
Medical SI Acct.	1,514,176.69							

Monthly Financial Report

	Monthly Financial Report							Sub Total	Debt Service	Total All Funds	Med. SI Acct
	Incidental	Teachers	Capital Projects	Bond/Lease							
<b>Sept Opening Balance</b>	\$ 15,278,326.52	\$ 1,429,145.89	\$ 4,624,891.18	\$ 4,782,642.34			\$ 26,115,005.93	\$ 1,159,901.40	\$ 27,274,907.33	\$ 1,826,664.27	
<b>September</b>											
2013 Ending Balance	\$ 14,159,167.76	\$ 187,016.49	\$ 4,405,311.86	\$ 4,578,887.65			\$ 23,330,383.76	\$ 1,183,014.64	\$ 24,513,398.40	\$ 1,514,176.69	
2012 Ending Balance	\$ 12,702,887.00	\$ 378,896.00	\$ 3,974,975.00	\$ 1,849,505.00			\$ 18,906,263.00	\$ 1,155,210.00	\$ 20,061,473.00	\$ 2,015,429.00	
2011 Ending Balance	\$ 11,006,042.00	\$ 95,107.00	\$ 5,041,813.00	\$ 1,367,599.00			\$ 17,510,561.00	\$ 843,930.00	\$ 18,354,491.00	\$ 1,656,466.00	
2010 Ending Balance	\$ 10,318,891.00	\$ 301,707.00	\$ 3,135,604.00	\$ 1,654,054.00			\$ 15,410,256.00	\$ 935,996.00	\$ 16,346,252.00	\$ 1,084,562.00	
2009 Ending Balance	\$ 10,432,692.00	\$ 309,762.00	\$ 1,958,462.00	\$ 1,637,027.00			\$ 14,337,943.00	\$ 863,384.00	\$ 15,201,327.00	\$ 1,223,532.00	
2008 Ending Balance	\$ 9,990,053.00	\$ 846,837.00	\$ 779,068.00	\$ 1,459,919.00			\$ 13,075,877.00	\$ 774,188.00	\$ 13,850,065.00	\$ 1,983,836.00	
2007 Ending Balance	\$ 9,172,242.00	\$ 850,928.00	\$ 218,535.00	\$ 1,113,562.00			\$ 11,355,267.00	\$ 841,157.00	\$ 12,196,424.00	\$ 2,061,260.00	
2006 Ending Balance	\$ 8,402,662.71	\$ 151,244.00	\$ 141,853.00	\$ 918,362.00			\$ 9,614,121.71	\$ 511,217.00	\$ 10,125,338.71	\$ 2,591,204.00	
2005 Ending Balance	\$ 6,425,974.00	\$ 237,737.00	\$ 178,238.00	\$ 975,126.00			\$ 7,817,075.00	\$ 565,467.00	\$ 8,382,542.00	\$ 1,876,376.00	
<b>September</b>											
2013 Receipts	\$ 304,087.98	\$ 818,735.97	\$ 12,360.54	\$ 220.57			\$ 1,135,405.06	\$ 23,413.24	\$ 1,158,818.30	\$ 370,607.45	
2012 Receipts	\$ 305,076.00	\$ 812,321.00	\$ 66,383.00	\$ 147,755.00			\$ 1,331,535.00	\$ 17,694.00	\$ 1,349,229.00	\$ 364,822.00	
2011 Receipts	\$ 392,036.00	\$ 786,063.00	\$ 7,593.00	\$ 22,779.00			\$ 1,208,471.00	\$ 20,651.00	\$ 1,229,122.00	\$ 364,737.00	
2010 Receipts	\$ 255,169.00	\$ 694,120.00	\$ 103,123.00	\$ 25,781.00			\$ 1,078,193.00	\$ 11,768.00	\$ 1,089,961.00	\$ 350,769.00	
2009 Receipts	\$ 307,886.00	\$ 787,582.00	\$ 28,700.00	\$ 7,175.00			\$ 1,131,343.00	\$ 11,842.00	\$ 1,143,185.00	\$ 346,394.00	
2008 Receipts	\$ 344,740.00	\$ 944,561.00	\$ 26,184.00	\$ 8,269.00			\$ 1,323,754.00	\$ 12,164.00	\$ 1,335,918.00	\$ 310,156.00	
2007 Receipts	\$ 325,999.00	\$ 849,267.00	\$ 34,327.00	\$ 12,061.00			\$ 1,221,654.00	\$ 17,076.00	\$ 1,238,730.00	\$ 300,838.00	
2006 Receipts	\$ 460,646.00	\$ 669,511.00	\$ 217,961.00	\$ 7,697.00			\$ 1,355,815.00	\$ 11,010.00	\$ 1,366,825.00	\$ 287,223.00	
2005 Receipts	\$ 1,181,859.00	\$ 733,999.00	\$ 33,300.00	\$ 20,410.00			\$ 1,969,568.00	\$ 26,047.00	\$ 1,995,615.00	\$ 276,191.00	
<b>September</b>											
2013 Expenditures	\$ 1,423,246.74	\$ 2,060,865.37	\$ 231,939.86	\$ 203,975.26			\$ 3,920,027.23	\$ 300.00	\$ 3,920,327.23	\$ 683,095.03	
2012 Expenditures	\$ 1,406,258.00	\$ 1,970,422.00	\$ 84,795.00	\$ 115,178.00			\$ 3,576,653.00	\$ 300.00	\$ 3,576,953.00	\$ 369,894.00	
2011 Expenditures	\$ 1,387,127.00	\$ 1,912,335.00	\$ 127,865.00	\$ 2,500.00			\$ 3,429,827.00	\$ 300.00	\$ 3,430,127.00	\$ 264,112.00	
2010 Expenditures	\$ 1,367,986.00	\$ 1,449,144.00	\$ 383,938.00	\$ 2,500.00			\$ 3,203,568.00	\$ 300.00	\$ 3,203,868.00	\$ 334,862.00	
2009 Expenditures	\$ 1,436,496.00	\$ 1,878,611.00	\$ 569,972.00	\$ 2,500.00			\$ 3,887,579.00	\$ 305.00	\$ 3,887,884.00	\$ 207,602.00	
2008 Expenditures	\$ 1,402,238.00	\$ 1,792,767.00	\$ 461,758.00	\$ 2,500.00			\$ 3,659,263.00	\$ 300.00	\$ 3,659,563.00	\$ 269,627.00	
2007 Expenditures	\$ 1,275,388.00	\$ 1,704,980.00	\$ 959,025.00	\$ 2,500.00			\$ 3,941,893.00	\$ 300.00	\$ 3,942,193.00	\$ 211,896.00	
2006 Expenditures	\$ 1,120,661.00	\$ 1,566,772.00	\$ 537,840.00	\$ 2,500.00			\$ 3,227,773.00	\$ 300.00	\$ 3,228,073.00	\$ 212,686.00	
2005 Expenditures	\$ 1,217,849.00	\$ 1,325,059.00	\$ 270,788.00	\$ 2,500.00			\$ 2,816,196.00	\$ 300.00	\$ 2,816,496.00	\$ 244,144.00	
<b>YTD</b>											
2013 Receipts	\$ 1,007,922.26	\$ 2,796,180.15	\$ 74,941.73	\$ 5,076,368.15			\$ 8,955,412.29	\$ 88,560.17	\$ 9,043,972.46	\$ 1,034,666.38	
2012 Receipts	\$ 1,300,381.00	\$ 2,895,738.00	\$ 82,868.00	\$ 184,447.00			\$ 4,463,434.00	\$ 56,341.00	\$ 4,519,775.00	\$ 632,770.00	
2011 Receipts	\$ 1,134,232.00	\$ 2,595,742.00	\$ 18,676.00	\$ 56,028.00			\$ 3,804,678.00	\$ 65,675.00	\$ 3,870,353.00	\$ 588,257.00	
2010 Receipts	\$ 1,177,202.00	\$ 2,810,580.00	\$ 263,706.00	\$ 65,927.00			\$ 4,317,415.00	\$ 47,621.00	\$ 4,365,036.00	\$ 705,528.00	
2009 Receipts	\$ 1,008,745.00	\$ 2,921,394.00	\$ 141,162.00	\$ 35,290.00			\$ 4,106,591.00	\$ 50,828.00	\$ 4,157,419.00	\$ 570,263.00	
2008 Receipts	\$ 1,198,027.00	\$ 3,304,021.00	\$ 124,620.00	\$ 39,354.00			\$ 4,666,022.00	\$ 51,270.00	\$ 4,717,292.00	\$ 612,818.00	
2007 Receipts	\$ 1,044,722.00	\$ 3,185,007.00	\$ 127,611.00	\$ 44,836.00			\$ 4,402,176.00	\$ 57,504.00	\$ 4,459,680.00	\$ 453,934.00	
2006 Receipts	\$ 1,904,553.00	\$ 2,270,366.00	\$ 275,447.00	\$ 32,334.00			\$ 4,482,700.00	\$ 40,413.00	\$ 4,523,113.00	\$ 488,554.00	



2005 Receipts	\$ 2,680,895.00	\$ 2,038,802.00	\$ 79,254.00	\$ 48,575.00	\$ 4,847,526.00	\$ 52,228.00	\$ 4,899,754.00	\$ 540,685.00
<b>YTD</b>								
2013 Expenditures	\$ 3,035,027.82	\$ 2,609,163.66	\$ 1,153,317.65	\$ 497,480.50	\$ 7,294,989.63	\$ 632,056.25	\$ 7,927,045.88	\$ 1,379,772.74
2012 Expenditures	\$ 2,967,039.00	\$ 2,516,914.00	\$ 891,985.00	\$ 132,616.00	\$ 6,508,554.00	\$ 647,088.00	\$ 7,155,642.00	\$ 1,205,049.00
2011 Expenditures	\$ 2,879,066.00	\$ 2,503,216.00	\$ 489,735.00	\$ 236,729.00	\$ 6,108,746.00	\$ 714,638.00	\$ 6,823,384.00	\$ 793,375.00
2010 Expenditures	\$ 2,997,090.00	\$ 2,508,880.00	\$ 1,567,610.00	\$ 251,541.00	\$ 7,325,121.00	\$ 722,763.00	\$ 8,047,884.00	\$ 1,079,506.00
2009 Expenditures	\$ 3,253,702.00	\$ 2,611,632.00	\$ 1,571,524.00	\$ 264,046.00	\$ 7,700,904.00	\$ 727,268.00	\$ 8,428,172.00	\$ 1,230,284.00
2008 Expenditures	\$ 3,134,530.00	\$ 2,457,182.00	\$ 2,148,857.00	\$ 254,645.00	\$ 7,995,214.00	\$ 718,322.00	\$ 8,713,536.00	\$ 1,077,532.00
2007 Expenditures	\$ 3,052,999.00	\$ 2,334,078.00	\$ 3,299,020.00	\$ 245,794.00	\$ 8,931,891.00	\$ 746,574.00	\$ 9,678,465.00	\$ 990,620.00
2006 Expenditures	\$ 2,584,451.00	\$ 2,119,123.00	\$ 1,731,997.00	\$ 259,329.00	\$ 6,694,900.00	\$ 743,537.00	\$ 7,438,437.00	\$ 745,819.00
2005 Expenditures	\$ 2,727,470.00	\$ 1,801,066.00	\$ 1,233,870.00	\$ 49,470.00	\$ 5,811,876.00	\$ 898,021.00	\$ 6,709,897.00	\$ 827,524.00

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## Financial Summary – September 2013

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October 14, 2013

To: Board of Education

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- September 2013 ending balances were \$4,451,925.40 more than September 2012.
- September 2013 total receipts were \$190,410.70 less than September 2012.
- September 2013 total expenditures were \$343,374.23 more than September 2012.
- YTD total receipts were up \$4,524,197.46 as compared to this time last year.
- YTD total expenditures are up \$771,403.88 as compared to this time last year.
- YTD local receipts were down \$98,129.
  - Prop C Sales Tax was up \$71,431.
  - Non-Resident Student revenue was down \$5,894.
  - Other local receipts were down \$199,730. This is due to the payment from Coca-Cola last year for advanced funding.
- YTD State receipts were down \$17,674.
  - Transportation was down \$7,737.
  - Basic formula was down \$60,078.
  - Classroom Trust was up \$67,630.
- YTD Federal sources were down \$448,715. This is due no payment from DESE for IDEA.
- YTD County receipts are up \$9,307.

## Pledged Securities

<b>Bank</b>	<b>Deposit Balance</b>	<b>FDIC Insurance</b>	<b>Balance</b>	<b>Securities Pledged</b>	<b>Amt Under/Over Collateralized</b>
US Bank	\$1,514,176.69	\$250,000.00	\$1,264,176.69	\$3,500,000.00	\$2,235,823.31(Over)
First National Bank	\$1,432,814.76	\$250,000.00	\$1,182,814.76	\$5,262,004.00	\$4,079,189.24(Over)
Central Bank	\$4,779,989.13	\$250,000.00	\$4,529,989.13	\$4,737,206.82	\$207,217.69(Over)

**2013-2014 MONTHLY  
FINANCIAL STATEMENT**

**JULY 2013 FINANCIAL STATEMENT  
Medical Self-Insurance Account**

Beginning Bal.	Revenues Received		Expenditures		Ending Bal.
	<i>Premiums</i>	\$74,822.95	<i>Fixed Premium</i>	\$72,481.88	
	<i>COBRA</i>	\$1,160.15	<i>Claims</i>	\$236,361.32	
	<i>Interest</i>	\$58.32	<i>Overpay/Refund</i>	\$0.00	
	<i>Reimb/Void Ck.</i>	\$8,103.80	<i>Sv. Chg./NSF Chks</i>	\$100.65	
	<i>Stop Loss Reimb.</i>	\$464,863.70	<i>ERRP Adm. fees</i>	\$0.00	
\$1,859,283.05		\$549,008.92		\$308,943.85	\$2,099,348.12

**AUGUST 2013 FINANCIAL STATEMENT  
Medical Self-Insurance Account**

Beginning Bal.	Revenues Received		Expenditures		Ending Bal.
	<i>Premiums</i>	\$111,518.30	<i>Fixed Premium</i>	\$72,090.71	
	<i>COBRA</i>	\$0.00	<i>Claims</i>	\$315,541.80	
	<i>Interest</i>	\$16.70	<i>Overpay/Refund</i>	\$0.00	
	<i>Reimb/Void Ck.</i>	\$0.00	<i>Sv. Chg./NSF Chks</i>	\$101.35	
	<i>Stop Loss Reimb.</i>	\$3,515.01	<i>ERRP Adm. fees</i>	\$0.00	
\$2,099,348.12		\$115,050.01		\$387,733.86	\$1,826,664.27

**SEPTEMBER 2013 FINANCIAL STATEMENT  
Medical Self-Insurance Account**

Beginning Bal.	Revenues Received		Expenditures		Ending Bal.
	<i>Premiums</i>	\$369,410.40	<i>Fixed Premium</i>	\$72,266.49	
	<i>COBRA</i>	\$1161.86	<i>Claims</i>	\$610,700.44	
	<i>Interest</i>	\$13.89	<i>Overpay/Refund</i>	\$0.00	
	<i>Reimb/Void Ck.</i>	\$0.00	<i>Sv. Chg./NSF Chks</i>	\$128.10	
	<i>Stop Loss Reimb.</i>	\$21.30	<i>ERRP Adm. fees</i>	\$0.00	
\$1,826,664.27		\$370,607.45		\$683,095.03	\$1,514,176.69

**2013-2014 School Year-to-Date (July 1 – Sept.. 30)**

<i>*Premiums</i>	\$555,751.65	<i>Fixed Premium</i>	\$216,839.08
<i>COBRA</i>	\$2322.01	<i>Claims</i>	\$1,162,603.56
<i>Interest</i>	\$88.91	<i>*Overpay/Refund</i>	\$0.00
<i>Reimb./Void Ck</i>	\$8,103.80	<i>Sv. Chg. NSF Chks</i>	\$330.10
<i>Stop Loss Reimb.</i>	\$468,400.01	<i>ERRP Adm. fees</i>	\$0.00
<i>Revenue Totals</i>	\$1,034,666.38	<i>Expenditure Totals</i>	\$1,379,772.74

CLAIMS	13-14 Med-Pay	12-13 Med-Pay	11-12 Med-Pay	10-11 Med-Pay	09-10 Med-Pay	08-09 Med-Pay	07-08 Med-Pay	06-07 Med-Pay	05-06 Med-Pay	04-05 Med-Pay	03-04 Med-Pay
July	\$263,361.32	\$283,611.71	\$168,985.39	\$287,494.22	\$427,698.06	\$400,005.10	\$375,122.92	\$170,342.46	\$321,334.42	\$133,185.69	\$ 27,756.09
August	\$315,541.80	\$408,976.99	\$278,743.46	\$350,511.96	\$499,214.99	\$325,691.66	\$325,523.23	\$292,877.95	\$193,063.00	\$159,151.40	\$123,263.78
September	610,700.44	\$297,969.21	\$196,355.63	\$281,166.96	\$159,283.29	\$227,522.56	\$171,598.80	\$177,547.88	\$208,795.27	\$160,373.47	\$329,978.42
October		\$369,519.56	\$153,415.65	\$305,672.28	\$270,695.04	\$188,889.41	\$280,051.14	\$203,034.06	\$201,555.02	\$138,418.35	\$178,931.74
November		\$281,331.80	\$230,438.11	\$287,238.73	\$228,018.13	\$496,053.93	\$262,066.34	\$173,262.57	\$172,064.09	\$149,008.84	\$259,307.29
December		\$344,447.92	\$263,849.58	\$253,818.66	\$315,072.19	\$355,010.03	\$224,715.26	\$227,712.73	\$203,068.55	\$192,828.60	\$245,001.81
January		\$640,607.35	\$324,307.75	\$295,383.46	\$401,218.11	\$323,193.62	\$347,811.13	\$289,925.16	\$150,889.30	\$600,356.91*	\$200,497.18
February		\$335,319.29	\$309,115.12	\$158,984.63	\$382,084.19	\$288,437.52	\$223,255.51	\$170,715.55	\$238,954.33	\$202,519.30	\$155,762.54
March		\$542,822.33	\$288,183.00	\$645,113.36	\$355,349.54	\$261,119.46	\$327,659.47	\$165,512.88	\$150,227.03	\$213,795.04	\$151,813.65
April		\$377,751.83	\$209,003.76	\$250,777.23	\$623,165.38	\$611,927.60	\$304,963.31	\$155,347.87	\$112,346.51	\$145,756.34	\$169,280.63
May		\$528,231.95	\$293,487.96	\$210,957.88	\$330,653.24	\$281,544.76	\$195,502.35	\$161,885.14	\$198,171.03	\$326,388.68	\$125,881.05
June		\$755,193.69	\$394,830.02	\$279,578.73	\$570,849.67	\$627,090.46	\$347,913.00	\$166,397.33	\$210,294.04	\$307,724.92	\$238,590.03

\*04-05 Jan. included \$330,159.26 which was pd by Stop Loss. Claims were \$270,197.65 that we pd.

ENDING BAL.	13-14 Med-Pay	12-13 Med-Pay	11-12 Med-Pay	10-11 Med-Pay	09-10 Med-Pay	08-09 Med-Pay	07-08 Med-Pay	06-07 Med-Pay	05-06 Med-Pay
July	\$2,099,348.12	\$2,342,401.12	\$1,778,463.34	\$1,290,123.31	\$1,519,208.40	\$2,219,251.64	\$2,247,901.71	\$2,743,175.51	\$1,990,479.12
August	\$1,826,664.27	\$2,020,500.95	\$1,555,840.66	\$1,068,654.63	\$1,084,739.74	\$1,943,307.87	\$1,972,318.12	\$2,516,667.11	\$1,844,329.10
September	1,514,176.69	\$2,018,458.75	\$1,656,465.73	\$1,084,561.66	\$1,223,531.50	\$1,983,836.00	\$2,061,260.27	\$2,591,203.84	\$1,876,376.20
October		\$1,944,978.04	\$1,849,342.69	\$1,086,260.23	\$1,380,986.96	\$2,069,605.93	\$2,040,015.95	\$2,647,375.12	\$1,922,364.82
November		\$1,970,544.15	\$1,916,054.51	\$1,118,232.16	\$1,437,355.85	\$1,881,910.94	\$2,035,990.32	\$2,725,325.48	\$1,997,768.23
December		\$1,923,248.19	\$1,947,829.81	\$1,182,695.03	\$1,407,949.09	\$1,801,549.29	\$2,071,788.95	\$2,751,330.33	\$2,043,557.19
January		\$1,504,828.88	\$1,932,663.64	\$1,242,822.18	\$1,291,254.88	\$1,750,245.27	\$1,987,174.73	\$2,719,007.58	\$2,139,116.83
February		\$1,803,485.61	\$1,921,673.92	\$1,409,517.93	\$1,192,724.07	\$1,776,115.70	\$1,939,554.54	\$2,803,867.63	\$2,148,965.93
March		\$1,791,335.63	\$1,943,934.31	\$1,081,226.00	\$1,222,988.32	\$1,860,988.26	\$1,988,239.08	\$2,890,136.79	\$2,245,745.08
April		\$1,881,033.82	\$2,040,436.96	\$1,272,477.12	\$1,069,996.72	\$1,521,756.36	\$1,991,081.99	\$2,984,645.73	\$2,384,039.28
May		\$1,680,562.96	\$1,979,020.73	\$1,318,582.01	\$1,204,401.70	\$1,545,804.73	\$2,068,391.30	\$3,077,731.48	\$2,436,022.30
June		\$1,859,283.05	\$2,587,708.04	\$1,861,584.09	\$1,438,538.89	\$1,883,552.42	\$2,448,550.87	\$3,597,945.49*	\$2,848,470.13

July 1, 2007 we transferred \$1,000,000.00 out of Medical Trust Fund per Ron Hendricks. February 2007 - Classified \$100,920.00 was for February was not deposited til March.

ENDING BALANCE	04-05 Med-Pay	03-04 Med-Pay
July	\$1,405,052.13	\$732,281.15
August	\$1,293,874.89	\$652,166.64
September	\$1,412,907.63	\$604,225.16
October	\$1,546,279.68	\$752,563.91
November	\$1,587,513.47	\$727,790.43
December	\$1,641,944.28	\$719,625.14
January	\$1,621,403.72	\$752,419.67
February	\$1,668,769.75	\$827,471.99
March	\$1,735,650.63	\$914,136.08
April	\$1,861,600.57	\$975,544.29
May	\$1,796,353.55	\$1,088,051.57
June	\$2,163,214.87	\$1,503,987.81

### Health Insurance Comparison

	408	419	415	394	386	381	348	346	341	328	344
<b>Single Coverage</b>											
Family Coverage	221	213	200	219	213	213	188	185	185	194	207
Total Covered	529	632	615	613	599	574	536	531	528	522	551
Specific Deductible	\$90,000.00	\$90,000.00	\$85,000.00	\$85,000.00	\$85,000.00	\$85,000.00	\$85,000.00	\$85,000.00	\$75,000.00	\$75,000.00	\$60,000.00
Single Specific Premium	\$60.39	\$60.39	\$57.33	\$37.23	\$32.19	\$27.50	\$27.05	\$24.78	\$25.45	\$21.05	\$27.24
Family Specific Premium	\$136.21	\$136.21	\$129.38	\$101.55	\$88.47	\$73.41	\$74.18	\$87.88	\$88.00	\$53.49	\$69.05
Aggregate Premium	\$4.00	\$4.00	\$4.50	\$3.38	\$3.38	\$2.82	\$2.80	\$2.70	\$3.25	\$2.78	\$2.97
Pre-certification Fee	\$1.00	\$1.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$1.75	\$1.75	\$1.75
Single Administration Fee	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$11.00	\$11.00	\$10.00
Family Administration Fee	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$12.50	\$11.00	\$11.00	\$10.00
COBRA/HIPAA Administration	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$0.75	\$0.75	\$0.75
PPD Access Fee	\$7.00	\$7.00	\$7.00	\$8.00	\$8.00	\$8.00	\$7.75	\$4.80	\$3.10	\$3.10	\$3.10
Broker Fee	\$1.00/\$1.00	\$1.00/\$1.00	\$1.00/\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$2.00	\$3.00	\$3.00	\$4.00
Expected Monthly Premium	\$72,039.03	\$71,896.14	\$68,757.13	\$53,988.51	\$42,669.57	\$41,245.51	\$38,394.04	\$34,422.78	\$33,462.55	\$28,963.82	\$34,111.96
Total Revenues	\$1,034,666.38	\$5,304,474.38	\$4,610,591.09	\$4,708,072.76	\$4,723,366.06	\$4,329,725.36	\$3,727,807.79	\$3,543,887.14	\$3,514,385.90	\$3,755,002.47	\$3,484,840.43
Total Expenditures	\$1,379,772.74	\$6,032,899.37	\$3,884,467.24	\$4,305,027.56	\$5,148,379.59	\$4,894,723.81	\$3,877,202.41	\$3,794,391.78	\$2,829,109.95	\$3,095,775.41	\$2,705,374.53
Difference	(\$345,106.36)	(\$728,424.99)	\$726,123.85	\$403,045.20	(\$425,013.53)	(\$564,998.45)	(\$149,394.62)	(\$250,504.64)	\$685,255.95	\$659,227.06	\$779,465.90
Interest Earned	\$88.91	\$963.57	\$952.34	\$1,081.45	\$953.89	\$18,844.36	\$73,156.12	\$148,964.10	\$92,267.51	\$35,961.73	\$498.32
Rx Costs	\$198,237.98	\$811,830.01	\$646,612.28	\$882,249.55	\$803,629.35	\$505,895.12	\$579,145.60	\$482,705.36	\$449,425.49	\$401,980.89	\$381,651.04
Medical Costs	\$986,385.58	\$4,554,153.82	\$2,424,103.15	\$2,924,448.57	\$3,155,573.65	\$3,880,590.89	\$2,807,036.86	\$1,861,856.22	\$1,861,474.39	\$2,327,486.65	\$1,824,413.17
Total Stop Loss Reimb.	\$468,400.01	\$781,212.08	\$162,975.45	\$414,548.68	\$525,724.25	\$537,497.44	\$82,884.19	\$53,728.52	\$84,595.90	\$402,568.17	\$195,081.12
Total Claims minus Stop Loss	\$694,203.55	\$4,404,571.55	\$2,917,739.98	\$3,192,149.44	\$3,233,878.75	\$3,848,988.87	\$3,293,298.27	\$2,300,833.08	\$2,316,313.98	\$2,326,969.37	\$2,010,983.09
End of Year Balance	\$1,514,176.89 (As of 6/30/13)	\$1,859,283.05	\$2,587,708.04	\$1,861,584.09	\$1,458,538.89	\$1,883,552.42	\$2,448,550.87	\$2,587,945.49	\$2,848,470.13	\$2,163,214.87	\$1,503,987.81
6/30/07 \$1,000,000.00 was transferred out of the medical account.											
Open Access (90%/10%) was added to plan July 2006; Adjusted to 80/20 July 2010											
Employee (Paid by School)	\$450.00	\$450.00	\$450.00	\$440.00	\$410.00	\$390.00	\$390.00	\$390.00	\$390.00	\$390.00	\$375.00
Spouse	\$420.00	\$420.00	\$420.00	\$410.00	\$380.00	\$350.00	\$320.00	\$320.00	\$320.00	\$320.00	\$300.00
Child	\$185.00	\$185.00	\$185.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$200.00
Children (2 or more)	\$255.00	\$255.00	\$255.00	\$245.00	\$215.00	\$215.00	\$215.00	\$215.00	\$215.00	\$215.00	\$200.00
Total Retirees	59	65	73	64	63	59	47	40	40	35	31
Deductible	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$750.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Co-insurance	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Office Co-pay General	\$30.00	\$30.00	\$30.00	\$50.00	\$25.00	\$25.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Office Co-pay Specialist	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Routine Co-pay	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00	\$25.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00

	408	419	415	394	386	381	348	346	341	328	344
Prescriptions - 30 days supply											
Annual Deductible per person	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
Generics	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Preferred (+20% of balance)	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$30.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00
Non-Preferred (+20% of balance)	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Specialty Drugs (up to \$1600 per yr)	10% copay	10% copay	10% copay	10% copay	10% copay	10% copay	None	None	None	None	None
Mail Order - From July 2003 to June 2008											
Retail MedTrak 90 Maintenance Drugs - July 2008 to present											
Maintenance Drugs - 90 supply											
Generics	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$20.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
Preferred	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$60.00	\$40.00	\$40.00	\$40.00	\$40.00	\$40.00
Non-Preferred	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00	\$80.00	\$80.00	\$80.00	\$80.00	\$80.00

**Camdenton R-III  
Flex Benefit Account  
First National Bank**

**Account # 7228968**

**Balance 9/01/2013 \$47,510.08**

Deposits \$18,275.66 **Premium**  
\$4.19 **Interest**  
200.00 **Refund**

**Total Deposits \$18,479.85**

Withdrawals \$ 1,148.36  
2,069.60  
1,849.77  
1,562.39  
1,547.28  
653.46  
2,672.72  
1,108.57  
1,416.57  
1,973.11  
1,902.62  
4,398.66 **Claims**

**Total Withdrawals \$22,303.11**

**Balance 9/30/2013 \$43,686.82**

**Expenditures for Osage Beach Elementary Construction**

Monday, October 14, 2013

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
<b>Architectural Services</b>						
4/19/2013	30323	ACI-Boland	Complete Schematic Design	\$98,838.33	\$98,838.33	Paid
5/21/2013	30428	ACI-Boland	50% Design Development	\$65,892.14	\$65,892.14	Paid
6/21/2013	30523	ACI-Boland	50% Design Development	\$65,892.15	\$65,892.15	Paid
7/29/2013	30628	ACI-Boland	33% Construction Documents	\$87,847.41	\$87,847.41	Paid
8/22/2013	30755	ACI-Boland	33% Construction Documents/Consultants	\$99,250.91	\$99,250.01	Paid
9/19/2013	30866	ACI-Boland	33% Construction Documents/Geotechnical Report	\$93,473.77		Pending
<b>Total</b>				<b>\$511,194.71</b>		
<b>Costs Outside</b>						
<b>Construction Contract</b>						
7/8/2013		DNR	Permit Fees	\$300.00	\$300.00	Paid
7/24/2013	10328390-0		Standard and Poc Bond Rating Services	\$5,000.00	\$5,000.00	Paid
7/29/2013	2013-029	Allen Surveying	Survey Invoice	\$12,650.00	\$9,000.00	Paid
8/12/2013	1606	Ridge Excavation	Clearing for Bore Sites	\$1,300.00	\$1,300.00	Paid
<b>Total</b>				<b>\$19,250.00</b>		
<b>Construction</b>						
<b>Total</b>						
<b>Grand Total</b>				<b>\$530,444.71</b>	<b>\$433,320.04</b>	

**Expenditures for Hurricane Deck Elementary Construction**

Monday, October 14, 2013

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
<b>Architectural Services</b>						
4/19/2013	30323	ACI-Boland	Complete Schematic Design	\$68,937.56	\$68,937.56	Paid
5/21/2013	30429	ACI-Boland	50% Design Development	\$45,958.37	\$45,958.37	Paid
6/21/2013	30524	ACI-Boland	50% Design Development	\$45,958.37	\$45,958.37	Paid
7/29/2013	30629	ACI-Boland	33% Construction Documents	\$61,271.00	\$61,271.00	Paid
8/22/2013	30756	ACI-Boland	33% Construction Documents/consultatants/expanses	\$103,124.35	\$103,124.35	Paid
9/19/2013	30867	ACI-Boland	33% Conctruction Documents/Geotechnical Report	\$66,890.09		Pending
<b>Total</b>				<b>\$392,139.74</b>		
<b>Costs Outside</b>						
<b>Construction Contract</b>						
7/8/2013		DNR	Permit Fee	\$300.00	\$300.00	Paid
7/24/2013	10328390-0		Standard and Poc Bond Rating Services	\$5,000.00	\$5,000.00	Paid
7/26/2013	1600	Ridge Excavation	Clearing for site boring	\$1,400.00	\$1,400.00	Paid
8/15/2013	1614	Ridge Excavation	Clearing for site boring	\$300.00	\$300.00	Paid
10/9/2013		SB Fire Protector	Building Permits	\$11,880.00		Pending
<b>Total</b>				<b>\$18,880.00</b>		
<b>Construction</b>						
<b>Total</b>						
<b>Grand Total</b>				<b>\$411,019.74</b>	<b>\$332,249.65</b>	



Expenditures for Secure Entry

Monday, October 14, 2013

Invoice Date	Invoice No.	Vendor	Description of Work	Amount Invoiced	Amount Paid	Status
<b>Architectural Services</b>						
7/31/2013	30656	ACI	Schematic Design, Design Development, ConStruction Documents, Bi	\$2,981.13	\$2,981.13	Paid
<b>Total</b>				<b>\$2,981.13</b>	<b>\$2,981.13</b>	
<b>Costs Outside Construction Contract</b>						
7/24/2013	10328390-0	Smart Postal	Blue Prints for Secure Entry Middle School and Dogwood	\$947.57	\$947.57	Paid
9/9/2013		Standard and Poor	Bond Rating Services	\$5,000.00	\$5,000.00	Paid
		Getze Carpet and Furnit	Carpet and labor for Dogwood	\$3,656.91	\$3,656.91	Paid
<b>Total</b>				<b>\$9,604.48</b>	<b>\$9,604.48</b>	
<b>Construction</b>						
9/11/2013		1 Construction Concepts	Completion of Dogwood and Middle School	\$63,605.20		Pending
<b>Total</b>				<b>\$63,605.20</b>	<b>\$0.00</b>	
<b>Grand Total</b>				<b>\$76,190.81</b>	<b>\$12,585.51</b>	

DRAFT



AP Solutions Proposal for:

**CAMDENTON** Camdenon R-III School District  
*Everyone Learning Every Day*

Actual Current AP Spend - \$3,500,000

Annual Net Card Volume	Revenue Share bps Prefund (no cycle)	Proposed Average Revenue Share \$
\$0-\$499,999	80	\$2,000
\$500,000 to \$999,999	85	\$6,375
\$1,000,000 to \$4,999,999	90	\$15,750
\$2,500,000 to \$4,999,999	95	\$33,250
=>\$5,000,000	100	\$50,000

- Revenue share will be payable on a monthly basis.
- Revenue share is based upon a monthly average transaction of \$700 for Accounts Payable Spend. Should the average ticket fall below this point, we reserve the right to withhold Payment.
- Transactions qualifying for large ticket interchange levels will generate a flat revenue share of 40 bps.
- Transactions qualifying for purchase card level 3 interchange levels will generate a flat revenue share of 60 bps.
- These numbers are estimates and based upon industry average assumptions and your current vendor spend. Actual proposed revenue share may vary with spend fluctuations.



## Automated Accounts Payable

Generate income and reduce your AP expenses - all at no cost to your organization!

In today's economic climate, organization leaders are looking for ways to reduce expenses, improve controls and maximize every dollar of funding from their internal working capital. As a result, accounts payable managers want more options that offer the latest in technology to lower costs associated with payments and improve cash flow visibility.

Automating your accounts payable (AP) can change and improve the way your AP department functions - transforming it from a labor-intensive process and expense to an efficient, analytical profit center. Your AP department will have time to focus on value-added tasks, such as capturing vendor discounts, or increasing spend oversight and control that can actually add to your bottom line while generating revenue based on transaction volume!

### THE SOLUTION

#### Invest Zero Dollars and Streamline Payables

AOC Solutions Commercial Payments Division has a proven history for developing innovative, flexible, and sustainable solutions that offer a best-in-class electronic AP solution. Our commercial payments platform, EnCompass, provides a full service, end-to-end accounts payable solution in a secure automated process for corporate payments.

The platform is easy to implement and does not require changes to existing accounts payable processes. It can seamlessly interface with existing AP and enterprise resource planning (ERP) system account applications, enhancing the value of supply chain financials and providing flexibility and additional payment options. To support your global presence, AOC's web-based platform allows for multi-currency, multi-language and respective localization.

Your organization will gain from:

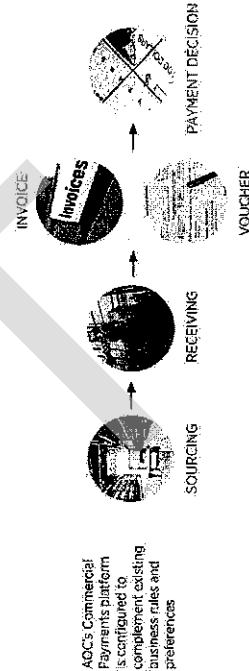
- Better control of cash flow and posting processes
- More efficient payment of invoices

- Seamless interface with existing payables process
- One-file process that will accommodate multiple payment types in a single file including card, check, and ACH
- Advanced reporting
- Business rules and privilege settings
- Higher level of payment security
- Guaranteed funding
- And, the ability to earn revenue share based on transaction volume

Organizations and vendors can choose their level of automation. We offer several electronic payment options including our unique push pay method. All payments are made through "single use ghost accounts" (SUGA), adding to the security and convenience of the process.

### RECONCILIATION

Payment decision requirements can vary by organization. Whether a two- or three-way match is required for payments, AOC provides the capability of attaching each required document electronically within the application.



## THE VALUE AND BENEFITS

### Generate Revenue, Reduce Fraud and Increase Visibility

By transitioning from costly legacy payment methods, our clients are deriving hard dollar savings and significant revenue share while improving efficiency and control – all without changing accounts payable processes and procedures.

- New source of revenue
- Mitigate risk
- Centralize and streamline AP processes
- Shorten cycle times
- Lower AP operation and processing costs
- Increase cash flow predictability
- Increase working capital
- Reduce costs associated with check payments
- Gain oversight into spend
- Increase compliance
- Improve overall operational efficiency

### CUSTOMER SERVICE AND IMPLEMENTATION

AOC Commercial Payment Division's customer service philosophy goes beyond industry standard to include consultation on best practices to provide innovative solutions that address current and future commercial payment challenges. AOC will be with you every step of the way during implementation to make this a smooth and simple process for your organization.

### Our solutions are Payment Card Industry Data Security

**Standard (PCI-DSS) compliant.** Stored data is encrypted based on U.S. government (NIST) standard 128-bit AES algorithm, and web access is controlled through Secure Socket Layer (SSL) encryption. The safeguard of information is the foundation on which our company is built.

### VALUE-ADDED SERVICES

AOC offers separate value-added services designed to enhance our core suite of solutions.

### Vendor Enrollment

Vendor acceptance is the key to a successful AP automation venture for any organization. The more payments made using the AOC platform, the more you can save and the more revenue you can earn. Our experience in facilitating vendor enrollment has allowed us to develop and employ a variety of approaches to best suit the needs of you and your vendors. To ensure success with this critical component, we use every available resource to identify, contact, educate, and enroll your vendors. AOC will also review your lists with you periodically to determine if vendors need to be added or eliminated to optimize your success.

### EnCompass Mobile

This service gives users access to the EnCompass platform from any mobile device. It provides virtually all the same functionality available on the commercial payments platform from your mobile device's web browser including:

- Organizational Home Page (Dashboard)
- Security Manager
- Payables
- Card Management
- Transaction Management

### Invoice Processing

From imaging and storage of invoice documents to pre-purchase authorization and reconciled vendor payment, AOC Solutions' Invoice Processing service can execute your purchasing policy in accordance with your business preferences. Not only are your actual hard costs reduced, your staff has more time to focus on other things that make your enterprise successful.

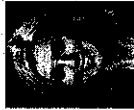
### Additional Value-Added Services

- Receipt Retention
- Management Reporting
- Online Payments
- Custom File Development

### ABOUT AOC SOLUTIONS

AOC Solutions Inc., established in 1996, is one of the leaders in creating commercial payments technology for corporate and users including healthcare, higher education, non-profit, public sector and corporations, consisting of many Fortune 500 companies. Our services are transforming traditional business processes by creating and implementing financial management products, e-commerce solutions and contact center operations that help organizations significantly reduce costs while increasing revenues.

Our headquarters are located in Chantilly, Virginia, with offices throughout the United States. Our solutions and services are available to organizations all over the world.



Learn more about why you should choose AOC Solutions for Accounts Payable Automation from Vice President and National Sales Manager, Tammy Haug.



Commercial Payments Division

## Not all Automated Accounts Payable Platforms are Created Equal

Medical Center of Central Georgia (MCCG) replaced their AP Automation Provider with AOC Solutions' Encompass platform

MCCG is a 637-bed, full-service, acute care hospital that now serves an estimated population of 750,000 residents in Central and South Georgia and is the second largest hospital in the state. Accredited by the Joint Commission of Accreditation of Healthcare Organizations, this medical facility serves a primary service area of 30 counties and treats patients from nearly 80 percent of Georgia's 159 counties. MCCG is a designated Level I Trauma Center and one of 42 twice-designated Magnet® hospitals for nursing excellence nationwide. It provides a broad range of community-based services to include: outpatient diagnostic, primary care, extensive home health, hospice care, comprehensive cancer and rehabilitation.

### THE SITUATION

MCCG's accounts payable department pays millions in invoices each week to their vendors. With the volume of payments coming through their accounts payable (AP) department, they needed a more efficient payment process. They were also interested in generating income for the hospital, which led them to adopt their first automated accounts payable platform in 2006. Through the new program, they hoped to gain a more streamlined process to improve productivity and efficiency. Unfortunately the first solution did not deliver. "We were spending several hours per week with reconciliation issues and notifying vendors to process their payments in a timely manner," said Karen Fain, Assistant Vice President, Accounts Payable.

After several years of dealing with their provider and trying to correct the issues, MCCG was ready to give up on AP automation and go back to issuing checks. "Card-based payments are less expensive and the revenue share is nice, but the process with this provider was complicated and didn't reduce the administrative effort needed to run our AP department," said Gail Mendez, Assistant Controller.

### THE SOLUTION

While attending an HEMA conference, Karen Fain learned about AOC's Encompass platform from a representative of one of AOC's financial institution partners, CB&T, a division of Synovus Bank. On October 30, 2010, MCCG entered into an agreement with Synovus Bank to convert MCCG to AOC Solutions' CB&T branded application of AOC's Encompass platform.

Working together, AOC and CB&T provided a smooth transition to the new platform for MCCG. The first payment file was processed on November 12, two weeks after the contract was signed. "I remember the exact date because I thought two weeks was a very aggressive time line; however, CB&T's involvement with the staff made the transition very smooth and easy," said Gail Mendez.

### THE RESULTS

#### User-Friendly Platform

MCCG finds the platform very easy to use. On the previous system, reconciliation was extremely time-consuming. They were spending a lot of time contacting vendors – at least an hour a day. On the new platform, MCCG has been able to significantly reduce the amount of time they deal with the payment system. "It runs on automatic pilot," said Karen. "We don't have to log on the system – it works like a charm."

Running reports is a lot easier too; the process is not complicated at all. "There was a huge decrease in my involvement, which has given me more time to deal with other projects," said Gail.



Commercial Payments Division

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**Increased Vendor Enrollment and Higher Revenue Share.** AOC and CB&T managed the initial vendor enrollment and work with MCGG periodically on additional enrollment projects as they are needed. Vendor lists are analyzed, and the primary focus is placed on high-volume, frequently-used vendors; taking the time to educate the vendor and help them understand the system and how it can benefit them.

These efforts have increased the payment volume on the platform by more than 35 percent; increased credit card payment spend has also added to MCGG's bottom line with substantial increases in their quarterly revenue share check.

**Happier Staff**

The old system was "laborious," and the accounts payable staff was so unhappy with the system. They were ready to go back to issuing checks and forego the rebates. "With AFSolutions, my staff is happier - I'm happy," said Karen.

Karen and Gail have also been pleased with the support they received at conversation, and on an ongoing basis. "I know when I call the relationship managers that they will take care of what I need and make sure all of my questions have been answered before I get off the phone," said Karen. "I haven't seen any change in customer service from day one."

*"We feel our technology is what sets us apart from the rest. AOC Solutions EnCompass platform is wonderful! It allows our bank to provide our customers with a great system and great customer service. It affords us the ability to grow and expand our offering," said William McClune, Commercial Card Manager at CB&T, a division of Synovus Bank.*

**About AOC Solutions**

AOC Solutions is transforming traditional business processes by creating and implementing financial management products, e-commerce solutions and contact center operations that help financial institutions and organizations significantly reduce costs while increasing revenues. AOC's Commercial Payments division offers innovative business-to-business electronic payment solutions that focus on providing secure, robust and flexible options that bring benefit to all stakeholders.

AOC's headquarters are located in Chantilly, Virginia, with offices in Columbus, Georgia, Morgantown, West Virginia, and Pensacola, Florida. Visit our website, [www.aocsolutions.com](http://www.aocsolutions.com) or YouTube for more information.

**About MCGG**

As a part of Central Georgia Health System (CGHS), MCGG is a 501(c)(3) private, not-for-profit corporation. The hospital is owned by the Macon-Bibb Hospital Authority and maintains an active affiliation with Secure Health Plans of Georgia, a network of central Georgia hospitals and physician providers.

Distinguished nationally for its excellence, MCGG is also one of the premier teaching hospitals in the United States and serves as the primary teaching hospital for the Mercer University School of Medicine. MCGG supports residency training programs in family practice, general surgery, internal medicine, obstetrics and gynecology and pediatrics. The hospital has more than 100 medical residents and fellows in training. As a teaching hospital, MCGG is able to attract the best and the brightest to the area.

**About CB&T, a division of Synovus Bank**

CB&T is a division of Synovus Bank, one of the largest regional banks in the Southeast. CB&T offers a diverse line of business and personal financial services including Business Banking, Investment Services, and Mortgage Lending. Through its Card Services business unit, CB&T provides a state-of-the-art accounts payable solution, AFSolutions®, along with a full line of commercial and consumer credit card products and services for all 31 Synovus Bank divisions. Credit Cards are issued by Synovus Bank, 125 First Avenue, 2nd Floor, Columbus, GA 31902. Synovus Bank is the creditor for all credit cards issued in conjunction with AFSolutions®. For more information about CB&T, visit our website at [www.columbiabankandtrust.com](http://www.columbiabankandtrust.com).



a division of SYNOVUS BANK  
MEMBER FDIC

AOC Solutions, Inc.,  
14151 Newbrook Drive, Suite 200,  
Chantilly, Virginia 20151  
703.234.6300 [info@aocsolutions.com](mailto:info@aocsolutions.com)



**Vendor Enrollment Program**

Vendor acceptance is the key to a successful automated accounts payable (AP) program. Let AOC help make your organization's program successful at every level.

Benefit your organization, and reward your vendors with:

- More streamlined and secure payments
- Electronic remittance advice
- Payments can be made directly into their bank account (within 24 hours of remittance notification)
- Lower check processing costs
- Improved relations with their customers
- Competitive advantage over vendors who will not accept electronic payments

AOC Solutions has been working with organizations to facilitate vendor enrollment since 1996. Our experience has allowed us to develop and employ a variety of approaches to best suit the needs of you and your vendors. To ensure success with this critical component, we use every available resource to identify, contact, educate, and enroll your vendors.

**THE SOLUTION**

AOC will be there every step of the way to make sure that your automated AP program is successful for both you and your suppliers. There are several phases in the vendor enrollment process.

**Staging**

During this phase, AOC will provide assistance to determine which party will be responsible for each task -- based on your organization's needs.

AOC will review your vendor list to identify those that should be asked to participate in the program. We will also cross-check against our current list of activated vendors on EnCompass; many of your vendors may already be enrolled to receive payments through the platform. In addition, card network intelligence is used to identify others on your vendor list that currently accept cards for payment.

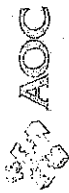
**Communication Plan**

AOC will work with you to ensure that all communications reflect your culture and tone. All communications are approved by your organization and branded according to your company's specifications.

Traditionally a script and letter are drafted for your approval using vendor enrollment best practices. The letter explains that your organization has adopted a new preferred payment process and the two card payment methods, Push and Pull Pay, are briefly explained. The vendor is directed to a web portal that contains information about the payment options along with the enrollment forms to accept one of the two options. The AOC Contact Center phone number is provided if the supplier would like to speak with someone directly.

A training class for your AP department staff will also be provided to help them with occasional questions they may have from your vendors about enrollment. Your staff will also have access to support from AOC to help.





www.aocsolutions.com



## Automated Accounts Payable and Commercial Card Management from AOC Solutions

**AOC Solutions**  
Commercial Payments Division

Thank you for your interest in participating in the AOC Commercial Payments Program. We will be sending you a letter with more information and a request for you to complete and return to us. Please follow the instructions on the letter carefully. If you have any questions, please contact your account manager or call us at 1-800-833-8333. We will be happy to help you with any questions you may have.

• Receive payment faster  
• Improve cash flow  
• Reduce payment errors

If you have any questions, please contact your account manager or call us at 1-800-833-8333. We will be happy to help you with any questions you may have.

### Vendor Outreach Campaign

After the letters are mailed, our support team will make follow-up calls to your vendors to ensure the letter was received and to answer any questions they may have about the new payment program. Our experience will help your vendors understand the benefits of evolving from check to card payments, or reinforce the value for those who already accept them.

The online portal, similar to the illustration above, will also be available for vendors to begin the enrollment process. The portal provides information, instructions, and access to enrollment paperwork. Every accommodation is made to make the process of accepting cards secure, easy, understandable, and fast.

### Ongoing Support

We don't stop with the initial enrollment process. AOC will review your list periodically to follow up with vendors who may be a little more resistant to change, make adjustments and/or additions as needed. We will be here for you now and in the future to help make this a successful program for your organization.

### THE VALUE AND BENEFITS

There are thousands of organizations on the AOC platform with a substantial network of vendors enrolled in the program ensuring a high level of vendor/supplier acceptance. Our approach to vendor enrollment allows your organization to direct us in how you want us to manage the process on your behalf.

- Dedicated teams and a consultative approach
- A clear strategy; your organization approves all vendors to be contacted
- You manage the pace and tone of the enrollment process
- All correspondence is approved by you and matched to your organizational culture
- All vendor contact and feedback is recorded in a detailed tracking database for your review
- Enrollment results are provided through periodic reporting

### AOC SOLUTIONS

#### COMMERCIAL PAYMENTS DIVISION

AOC Solutions is a technology company that specializes in accounts payable solutions that can be customized to meet your specific needs. Our customer service philosophy goes beyond industry standard to include consultation on best practices to provide innovative solutions for your processes.

Learn More about AOC Solutions' Vendor Enrollment



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## CFOs IN MOST INDUSTRIES ARE UNDER PRESSURE TO DO MORE WITH LESS.

They are being charged with:

- Reducing payment expenses
- Reducing the number of checks issued and increasing electronic payments
- Streamlining the accounts payable process from purchase order to payment
- Finding ways to increase the security of their payment process
- And, finding new sources of revenue to off-set increases in expense

**All without increasing staff and/or resources – sound familiar?** A large part of these expectations includes identifying new ways to overcome the rising costs associated with traditional payment methods.

### THE AOC COMMERCIAL PAYMENT SOLUTION SUITE: THE CHOICE IS YOURS

AOC Solutions Commercial Payments Division has a proven history for developing innovative, flexible, and sustainable solutions that offer best-in-class accounts payable (AP), commercial card management, and reporting.

Payments are the core of our business; we monitor and understand the ever-changing landscape of the industry. AOC's development team is unmatched for responding to our client's needs, incorporating new technology, and speed to market.

With our commercial payment solutions, you will be able to proactively manage your commercial card portfolio, pay invoices more efficiently, have better control of cash flow, increase the security of your payment systems, and earn revenue share based on your card based payment transaction volume. To support your global presence, AOC's web-based platform allows for multi-currency, multi-language and respective localization.

To alleviate concerns over long integrations with existing or legacy platforms, our solution can seamlessly interface with your current enterprise resource planning (ERP) and/or accounts payable (AP) systems via file-based or web services data exchange, providing multiple payment solutions in a single application. Choose from Accounts Payable Automation, Commercial Card Management and Reporting and/or Web Services functionality – all available through the AOC platform, EncCompass.

### ACCOUNTS PAYABLE AUTOMATION

#### Invest Zero Dollars and Streamline Payables

AOC's EncCompass platform provides a full service, end-to-end accounts payable solution in a secure, streamlined and automated process for corporate payments. Our solution improves efficiency and control by interfacing with existing accounts payable and ERP accounting applications. This enhances the value of supply chain financials and provides flexibility and additional payment options – **all at no cost to your organization.**

Our solution can offer your organization:

- Guaranteed funding
- More efficient payment of invoices
- Advanced reporting
- Seamless interface with existing payables process
- Business rule and privilege settings
- Better control of cash flow and posting processes
- Higher level of payment security
- And, the ability to earn revenue share based on transaction volume

Because accounts payable means something different to every organization, the Accounts Payable feature is configured to complement existing business rules and preferences. It provides several different electronic payment options.

Our platform is easy to incorporate and does not require changes to existing accounts payable processes.

AOC's Commercial Payments platform is configured to complement existing business rules and preferences.



**SOURCING**

Customers and vendors can choose their level of automation. All payments are made through "single use ghost accounts" (SUGA), adding to the security and convenience of the process. Two of the payment options, push pay and pull pay, are designed for vendors used on a regular basis. The method is chosen during the vendor enrollment process.

- Our unique **push pay** option is a completely automated payment process that delivers payments directly to the vendor's designated account by card without vendor intervention. Push pay is an excellent choice for those vendors with high volumes of transactions from their client base.
- **Pull pay** is similar to push pay, but this method requires the vendor to run the payment using a designated single-use account number.
- A third payment option is available for purchases from vendors that are not paid on a regular basis or point-of-transaction. These payments are processed using pre-set limits or the automated approval process.

**RECONCILIATION**

Payment decision requirements can vary by organization, whether a two- or three-way match is required for payments, AOC provides the capability of attaching each required document electronically within the application.

**THE VALUE AND BENEFITS**

**Gain Revenue, Efficiencies and Control**  
By transitioning from costly legacy payment methods, our clients are deriving hard dollar savings and significant revenue share while improving efficiency and control - all without changing accounts payable processes and procedures.

**INVOICE**



**RECEIVING**

- New source of revenue
- Mitigate risk
- Centralize and streamline accounts payable processes
- Shorter cycle times
- Lower accounts payable operational and processing costs
- Increased cash flow predictability
- Increased working capital
- Reduced costs associated with ACH and check payments
- Gain oversight into spend
- Increased compliance
- Improved overall operational efficiency

**AP AUTOMATION:**

**A Win-Win for All Parties For the Finance Office:**

- Increase visibility and control
- Reduce paper / imaging
- Enhance working capital

**For Accounts Payable:**

- Streamline payment file processing
- Leverage existing systems and processes
- "Works with my ERP system"
- Support for multiple payment methods
- One-file process option to accommodate multiple payment types in a single file including card, ACH, and check
- Incremental data to facilitate automated reconciliation
- Eliminates all back-end accounts payables processing

**For the Vendor / Supplier:**

- Visibility into status of invoice and payment
- Standard electronic remittance information across various payment methods and systems
- All data necessary to facilitate reconciliation, including invoice adjustment data
- System to communicate with appropriate contact in AP



**PAYMENT DECISION**

**VOUCHER**

**COMMERCIAL CARD MANAGEMENT AND REPORTING**

The Card Management functionality allows organizations to manage their traditional commercial credit card portfolio (Fleet, Purchasing and Travel and Entertainment cards) more efficiently and provides easy tracking and reporting. This feature eliminates the need for paper expense reports, allows card use monitoring, and the ability to set limits and category restrictions. Report Studio provides the ability to create any standard report. The Report Wizard component also provides you with the ability to create ad hoc reporting using a variety of programs including Excel, PDF, CSV, and more.

This function provides the ability to create unique hierarchy management and program set-up. Client-level controls as it relates to security settings, creation of roles and permissions, and workflow for expense reporting are included with this functionality.

**DATA EXCHANGE FOR ACCOUNTS PAYABLE AND COMMERCIAL CARD MANAGEMENT**

Organizations house a tremendous amount of data within their ERP systems. The challenge is finding a solution set that allows them to house and maintain the data while offering processes for receipt and submission of data updates in an efficient, secure and time-sensitive manner. While numerous solutions exist in the marketplace, many are unreliable, require extensive coding, long time lines for implementation, and finally are simply too costly to manage.

**File Exchange**

*Traditional, secure data transfer*

AOC provides the means for bi-directional feeds that allow payment, account and general ledger data to be sent to the AOC platform from an organization's ERP using one of the following methods:

1. Files sent by an organization to AOC using a File Transfer Protocol (FTP) or Secure File Transfer Protocol (SFTP) site
2. Scheduled file pick-ups by AOC from an FTP or SFTP
3. Files uploaded via the EnCompass platform by a privileged user

This solution can be used alone or in addition to web services based on the organization's individual needs.

**The Value**

Data Exchange can improve efficiency and security by automating the processes and allowing your organization to



maintain the master file - thus eliminating the duplication of effort in maintaining multiple lists or repositories.

**The Benefits**

- There are many advantages to utilizing data transmission through the AOC platform, EnCompass.
  - Streamlined processes
  - Timely file processing
  - Fewer duplicate file transmissions and errors
  - Optional automated reconciliation files that can be customized and delivered through your FTP/SFTP
  - Security of knowing the file data is protected throughout the entire process.

**WEB SERVICES**

*Real-time, cloud-based access customized for specific needs*  
With the ability to communicate data and perform business functions server-to-server from any disparate system, AOC Web Services can deliver the information and services your organization needs - however you need it - to run your business with higher visibility and agility.

AOC supports a wide variety of web services, receiving more than 500,000 requests per day with an average response time of 0.8 seconds, and that number is growing. Web services can support any type of industry including, but not limited to, healthcare, higher education, insurance/claims payments and the public sector.

**The Value**

Web Services is a true enterprise solution, enabling organizations to pursue strategic opportunities as well as improve business processes. It allows real-time interaction between any number of customers, suppliers and/or dealers. These activities include purchasing, customer service or customer support. Compared to more traditional technology, web-based system connections are faster, more flexible, and less expensive to establish and maintain.

**The Benefits**

- There are wide-ranging benefits that your organization can realize by using web services including:
  - True system-to-system automation
  - Real-time response to client requests
  - More efficient business processes
  - Better communication between customers and business partners - deeper business relationships
  - Ability to blend existing systems with new applications
  - Fewer duplicate file transmissions and errors



### CUSTOMER SERVICE AND IMPLEMENTATION

AOC's customer service philosophy goes beyond industry standards to include consultation on best practices to provide innovative solutions that address current and future commercial payment challenges. AOC will be with you every step of the way during implementation to make this a smooth and simple process for your organization.

### Our solutions are Payment Card Industry Data Security Standard (PCI-DSS) compliant. Stored data is encrypted based on leading industry standards. Web access is controlled through Secure Socket Layer (SSL) encryption. The safeguard of information is the foundation on which AOC's Commercial Payments platform is built.

**VALUE-ADDED SERVICES**  
AOC offers separate value-added services designed to enhance our core suite of solutions.

**Vendor Enrollment**  
Vendor acceptance is the key to a successful AP automation venture for any organization, the more payments made using the AOC platform, the more you can save and the more revenue you can earn. Our experience in facilitating vendor enrollment has allowed us to develop and employ a variety of approaches to best suit the needs of you and your vendors. To ensure success with this critical component, we use every available resource to identify, contact, educate, and enroll your vendors. AOC will also review your lists with you periodically to determine if vendors need to be added or eliminated to optimize your success.

**EnCompass Mobile**  
This service gives users access to EnCompass from any mobile device. It provides virtually all the same functionality available on the commercial payments platform from your mobile device's web browser including:

- Organizational Home Page (Dashboard)
- View organization announcements and workflow items requiring your attention.
- Customize your home page with your organization's brand
- Security Manager
- Manage online user accounts, view, create and approve workflow items
- Payables
  - View, create, manage invoices (Purchase and Merchant Logs)
- Card Management
  - View and manage card account information
  - Approve and activate card accounts
- Transaction Management
  - View, approve and assign financial codes
  - View, download, and pay PDF statements on the go
  - Upload and view receipts

### Invoice Processing

From imaging and storage of invoice documents to pre-purchase authorization and reconciled vendor payments, AOC Solutions' Invoice Processing service can execute your purchasing policy in accordance with your business preferences. Not only are your actual hard costs reduced, your staff has more time to focus on other things that make your enterprise successful.

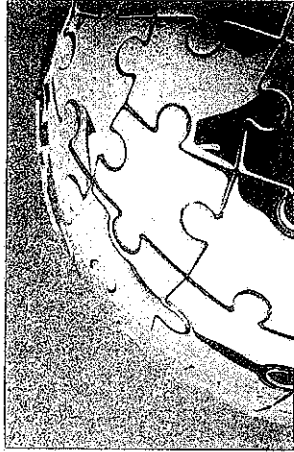
You can choose the services that best suit your organization's needs. Features include:

- Sophisticated Contact Center options that allow your organization to configure programs based on your requirements
- Invoice acceptance from vendors in any format, including fax, web, email, and postal mail
- Vendor payment options that include EFT, credit card, and paper check
- 1099 business record retention
- Electronic storage of purchase records and invoice images that can be accessed via the web and electronic uploads to your enterprise systems eliminating the need for warehousing, accessing and indexing paper records

### Additional Value-Added Services

- Receipt Retention
- Management Reporting
- Online Payments
- Custom File Development

AOC SOLUTIONS



### ABOUT AOC SOLUTIONS, INC.

AOC Solutions Inc., established in 1996, is one of the leaders in creating commercial payments technology for corporate end users including healthcare, higher education, non-profit, public sector and corporations consisting of many Fortune 500 companies.

Our services are transforming traditional business processes by creating and implementing financial management products, e-commerce solutions and contact center operations that help organizations significantly reduce costs while increasing revenues.

Allen O. Cage, Jr., President and CEO, is a pioneer in the industry. In addition to AOC, Mr. Cage co-founded 3Ddelta Systems, Inc. in 1998 and continues to serve as its CEO. He was an Army aviator and served for 24 years in top level management and acquisition positions, including the Army Space Program. As part of his experience in program management, contracting, acquisitions, logistics and systems development, and he has worked with the Federal Purchase Card program since its inception in 1988.

AOC's headquarters are located in Chantilly, Virginia, with offices throughout the United States. Our solutions and services are available to organizations all over the world.

### CONTACT US

Join the thousands of satisfied organizations that use AOC Solutions commercial payments solutions. For more information, contact us at 703.234.6300, info@aocsolutions.com or www.aocsolutions.com.



### AOC SOLUTIONS EXCELS IN THE INDUSTRY

#### Deloitte & Touche

- FAST 500 - Fastest Growing Companies in US
- FAST 50 - Fastest Growing Companies in Northern VA.

#### Ernst & Young

- Entrepreneur of the Year Finalist - 2002 & 2008

#### IHC 5000

- Fastest Growing Companies in US - 2007, 2008, 2009, 2010
- Top 100 Companies by Industry - 2008, 2009, 2010
- Top 100 Companies by Business Products & Services - 2009

#### SmartCEO

- Top 100 Smart CEO Award - Allen O. Cage Jr., 2008, 2010, 2012

#### GOWStar Star Warrior Award

- 2012

#### Duiles Regional Chamber of Commerce

- Top Mid-Sized Business Award - 2009

#### Washington Business Journal

- Fastest Growing Businesses in DC Metropolitan Area - 2009

#### US Commerce Association

- Best of Morgantown, WV - 2009, 2010, 2011
- Best of Chantilly, VA - 2009, 2010, 2011

#### 28th Annual Greater Washington Government Contractor Awards

- 2010 Finalist for Contractor of the Year



STUDENT TRANSPORTATION  
ANNUAL REPORT TO THE BOARD OF EDUCATION  
2013-2014

1. Drivers are continually hired and trained for positions as sub-drivers and eventually full-time drivers. Approximately 33 to 40 hours are spent training each individual. Due to unforeseen circumstances we have started the school year off with an unusually short sub driver list. We have, however, been able to hire additional drivers that are being trained.
2. In reference to the training that we afford our drivers each year, we organize at least 4 structured informational meetings per school year. Each meeting ranges in length anywhere from 2-4 hrs. Front and back door evacuation drills are held each year, one during first semester and the other during second semester. It is typical that we have an outside speaker come in for at least one of these meetings. During the 2012-2013 school year we had Gina Crump with the "ZoeBus" come and present a program on "Staying one Step Ahead of Bullying". We followed that up with district wide elementary education on bus behavior and safety at the beginning of the 2013-2014 school year. Gina visited the outlying schools as well. She presented her program to Dogwood, Hawthorn and Oakridge. All elementary students went through this presentation, whether or not they ride a bus.
3. Our bus fleet has been serviced and inspected over the summer months, and is up and running for the 2013-2014 school year.
4. There were eight new buses purchased this year for the fleet. At this time, over half our fleet has over 100,000 miles per bus. This is going to increase our supply and repair budget yearly. I will continue to stress the importance of keeping a rotation schedule on our bus fleet.
5. We would like to continue receiving the Total Fleet Excellence Award. We have recently received our fifteenth consecutive year of the Fleet Excellence Award at the Missouri Association of Pupil Transportation convention. Over the summer we received our certificates showing our 100% at the M.A.P.T. convention.
6. Just in the last few weeks an electronic gate has been installed at the entrance of the bus yard. This will hopefully make this area more secure.
7. We believe there are several contributing factors (i.e. fuel costs, economic pressures) that have increased the number of students riding buses. An additional route was added this year to alleviate overcrowding on several of the in town routes, which created a realignment of those in town routes.
8. In addition to the regular routes we maintain and oversee several ancillary routes to include Early Childhood, Capstone, Project Pass, On and Off Campus Shuttles, Mini Trips, Activity Trips, Overnight Trips, district suburban usage and collaborating with the Band Boosters to accommodate the transporting of the chuck wagon for band competitions several times throughout the year.

STUDENT TRANSPORTATION  
ANNUAL REPORT TO THE BOARD OF EDUCATION  
2013-2014

9. We are already working on the development of the transportation plan for the new school in Osage Beach. This will also include parking maneuverability and ease and safety of loading and unloading of the students at both Osage Beach and Hurricane Deck Schools.
10. Our office staff has been kept quite busy with updating rosters and overseeing student count for efficiency. Our office has also been given a task from FEERS to track all hours for all drivers and what they spend those hours doing (i.e. Reg. Routes and all of the ancillary routes listed above). This is the first full pay period for this reporting and so a determination has not been made of how time consuming this will be. The office staff did an outstanding job of recordkeeping in the 2012-2013 school year, after being better educated by the auditors. The outcome was a very successful audit for the transportation department.
11. We will continue to educate our drivers throughout the year to maintain one of the best transportation departments in the state.

# Bus Routes 2013-14

October-13				SET 1	SET 2	APPR	DISAPPR					
BUS	ROUTE	ROUTE	OWN-ERSHIP	DAYS	APPR	DISA	DAYS	APPR	DISA	ROUTE	ROUTE	DATE
#	#	TYPE	D OR C	OPER	MILES	MILES	OPER	MILES	MILES	FOR YR	FOR YR	CHANGED
196	1	R	D	174	18	0	0	0	0	3132.0	0	8/18/2013
158	2	R	D	174	68	0	0	0	0	11832.0	0	8/18/2013
199	3	R	D	174	56	0	0	0	0	9744.0	0	8/18/2013
172	4	R	D	174	38	0	0	0	0	6612.0	0	8/18/2013
183	5	R	D	174	70.8	0	0	0	0	12319.2	0	8/18/2013
193	6	R	D	174	66	0	0	0	0	11484.0	0	8/18/2013
207	7	R	D	174	69.2	0	0	0	0	12040.8	0	8/18/2013
212	8	R	D	174	114	0	0	0	0	19836.0	0	8/18/2013
189	9	R	D	174	70	0	0	0	0	12180.0	0	8/18/2013
215	10	R	D	174	80.8	0	0	0	0	14059.2	0	8/18/2013
175	11	R	D	174	43.8	0	0	0	0	7621.2	0	8/18/2013
208	12	R	D	174	78	0	0	0	0	13572.0	0	8/18/2013
213	13	R	D	174	132	0	0	0	0	22968.0	0	8/18/2013
188	14	R	D	174	10	0	0	0	0	1740.0	0	8/18/2013
211	15	R	D	174	72	0	0	0	0	12528.0	0	8/18/2013
192	16	R	D	174	44	0	0	0	0	7656.0	0	8/18/2013
214	17	R	D	174	90	0	0	0	0	15660.0	0	8/18/2013
190	18	R	D	174	128	0	0	0	0	22272.0	0	8/18/2013
168	19	R	D	174	73.4	0	0	0	0	12771.6	0	8/18/2013
177	20	R	D	174	24	0	0	0	0	4176.0	0	8/18/2013
186	22	R	D	174	40	0	0	0	0	6960.0	0	8/18/2013
217	23	R	D	174	70	0	0	0	0	12180.0	0	8/18/2013
179	24	R	D	174	73.6	0	0	0	0	12806.4	0	8/18/2013
180	25	R	D	174	90.1	0	0	0	0	15677.4	0	8/18/2013
181	26	R	D	174	60	0	0	0	0	10440.0	0	8/18/2013
200	27	R	D	174	72	0	0	0	0	12528.0	0	8/18/2013
174	28	R	D	174	29.8	0	0	0	0	5185.2	0	8/18/2013
206	29	R	D	174	60	0	0	0	0	10440.0	0	8/18/2013

October-13				SET 1	SET 2	APPR	DISAPPR					
BUS	ROUTE	ROUTE	OWN-ERSHIP	DAYS	APPR	DISA	DAYS	APPR	DISA	ROUTE	ROUTE	DATE
#	#	TYPE	D OR C	OPER	MILES	MILES	OPER	MILES	MILES	FOR YR	FOR YR	CHANGED
170	30	R	D	174	100	0	0	0	0	17400.0	0	8/18/2013
171	31	R	D	174	34	0	0	0	0	5916.0	0	8/18/2013
1	32	R	D	174	83.8	0	0	0	0	14581.2	0	8/18/2013
182	33	R	D	174	56	0	0	0	0	9744.0	0	8/18/2013
162	34	R	D	174	58.8	0	0	0	0	10231.2	0	8/18/2013
157	35	R	D	174	30	0	0	0	0	5220.0	0	8/18/2013
218	36	R	D	174	58.8	0	0	0	0	10231.2	0	8/18/2013
209	37	R	D	174	161	0	0	0	0	28014.0	0	8/18/2013
165	38	R	D	174	162	0	0	0	0	28188.0	0	8/18/2013
195	39	R	D	174	42	0	0	0	0	7308.0	0	8/18/2013
196	40	R	D	174	98.2	0	0	0	0	17086.8	0	8/18/2013
205	41	R	D	174	102	0	0	0	0	17748.0	0	8/18/2013
151	42	R	D	174	44.2	0	0	0	0	7690.8	0	8/18/2013
204	43	R	D	174	170	0	0	0	0	29580.0	0	8/18/2013
197	44	R	D	174	116	0	0	0	0	20184.0	0	8/18/2013
203	45	R	D	174	32	0	0	0	0	5568.0	0	8/18/2013
169	46	R	D	174	40	0	0	0	0	6960.0	0	8/18/2013
191	48	R	D	174	40	0	0	0	0	6960.0	0	8/18/2013
201	50	R	D	174	119	0	0	0	0	20706.0	0	8/18/2013
210	51	R	D	174	81.2	0	0	0	0	14128.8	0	8/18/2013
184	52	R	D	174	36	0	0	0	0	6264.0	0	8/18/2013
3	53	R	D	174	42	0	0	0	0	7308.0	0	8/18/2013
178	54	R	D	174	14	0	0	0	0	2436.0	0	8/18/2013
176	55	R	D	174	24	0	0	0	0	4176.0	0	8/18/2013
165	56	R	D	174	32	0	0	0	0	5568.0	0	8/18/2013
216	57	R	D	174	90	0	0	0	0	15660.0	0	8/18/2013
187	58	R	D	174	62.4	0	0	0	0	10857.6	0	8/18/2013
5	59	R	D	174	20	0	0	0	0	3480.0	0	8/18/2013
202	47	H	D	174	64	0	0	0	0	11136.0	0	8/18/2013

194	49	H	D	174	84	0	0	0	0	14616.0	0	8/18/2013
Oct-2013				OWN-	SET 1	SET 2	SET 3	SET 4	SET 5	APPR	DISAPPR	
BUS #	ROUTE #	ROUTE TYPE	ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	DAYS OPER	APPR MILES	DISA MILES	MILES FOR YR	MILES FOR YR	LAST CHANGED
205	78 (41)	EC	D	138	0	19					2622	8/18/2013
195	79 (39)	EC	D	138	0	6	0	0	0		828	8/18/2013
183	80 (5)	EC	D	138	0	22	0	0	0		3036	8/18/2013
206	81 (29)	EC	D	138	0	15	0	0	0		2070	8/18/2013
201	82(50)	EC	D	138	0	8	0	0	0		1104	8/18/2013
208	83 (12)	EC	D	138	0	19	0	0	0		2622	8/18/2013
207	85 (7)	EC	D	138	0	19	0	0	0		2622	8/18/2013
192	86 (16)	EC	D	138	0	20	0	0	0		2760	8/18/2013
198	87 (36)	EC	D	138	0	12	0	0	0		1656	8/18/2013
151	89(42)	PP	D	93	0	32	0	0	0		2976	9/30/2013
211	90(15)	PP	D	93	0	24	0	0	0		2232	9/30/2013
180	91 (25)	PP	D	93	0	22	0	0	0		2046	9/30/2013
196	92(40)	PP	D	93	0	30	0	0	0		2790	9/30/2013
5	93(59)	PP	D	93	0	33	0	0	0		3069	9/30/2013
190	94 (18)	PP	D	93	0	15	0	0	0		1395	9/30/2013
162	95(34)	PP	D	93	0	10	0	0	0		930	9/30/2013
179	301 (24)	RS	D	19	0	73	0	0	0		1387	8/18/2013
180	302 (25)	RS	D	19	0	41	0	0	0		779	8/18/2013
206	303 (29)	RS	D	19	0	68	0	0	0		1292	8/18/2013
204	304 (43)	RS	D	19	0	24	0	0	0		456	8/18/2013
180	305	RS	D	19	0	35	0	0	0		665	8/18/2013
207	306(7)	RS	D	19	0	66	0	0	0		1254	8/18/2013
190	307 (18)	RS	D	19	0	34	0	0	0		646	8/18/2013
8	314	ESY	D	24	0	61					1464	8/18/2013
200	315	ESY	D	24	0	52	0	0	0		1248	8/18/2013
193	316	ESY	D	24	0	47	0	0	0		1128	8/18/2013
October-13				OWN-	SET 1	SET 2	SET 3	SET 4	SET 5	APPR	DISAPPR	
										ROUTE	ROUTE	DATE

BUS #	ROUTE #	ROUTE TYPE	ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	DAYS OPER	APPR MILES	DISA MILES	MILES FOR YR	MILES FOR YR	LAST CHANGED
163	101	S/CAM	D	174	0	60	0	0	0		10440	8/18/2013
180	102	S/CAM	D	174	0	27	0	0	0		4698	8/18/2013
150	103	S/CAM	D	174	0	50	0	0	0		8700	8/18/2013
167	104	S/CAM	D	174	0	40	0	0	0		6960	8/18/2013
8	105	S/CAM	D	174	0	41	0	0	0		7134	8/18/2013
153	106	S/CAM	D	174	0	56	0	0	0		9744	8/18/2013
October-13				OWN-	SET 1	SET 2	SET 3	SET 4	SET 5	APPR	DISAPPR	
										ROUTE	ROUTE	DATE
BUS #	ROUTE #	ROUTE TYPE	ERSHIP D OR C	DAYS OPER	APPR MILES	DISA MILES	DAYS OPER	APPR MILES	DISA MILES	MILES FOR YR	MILES FOR YR	LAST CHANGED
163	101	SN/SH	D	174	25	0	0	0	0	4350.0		8/18/2013
180	102	SN/SH	D	174	84	0	0	0	0	11136.0		8/18/2013
150	103	SN/SH	D	174	8	0	0	0	0	1392.0		8/18/2013
167	104	SN/SH	D	174	23	0	0	0	0	4002.0		8/18/2013
8	105	SN/SH	D	174	10	0	0	0	0	1740.0		8/18/2013
153	106	SN/SH	D	174	12	0	0	0	0	2088.0		8/18/2013
125	406 (A)	S/HZPE	D	169	0	10	0	0	0		1690	8/18/2013
214	701 (17)	S/CAP	D	24	0	34	0	0	0		816	8/18/2013
209	702 (37)	S/CAP	D	27	0	29	0	0	0		783	8/18/2013
166	802 (19)	HO/TTA	D	130	18	0	0	0	0	2340		8/18/2013
TOTAL										712,416.6	96,042.0	

R = Regular Route  
 H = Handicap Route  
 EC = Early Childhood Route  
 PP = Project Pass Route  
 RS = Regular Summer School Route  
 S/CAM = Shuttle on Campus  
 SN/SH = Special Needs Shuttles  
 S/HZ = Shuttle for Horizons  
 S/HZPE = Shuttle for Horizons PE  
 S/CAP = Shuttle for Capstone

HO/TTA= Handicapped Other TanTara  
H/APE= Handicapped Adaptive PE  
ESY= Extended School Year  
LP=Laker Pack

DRAFT

## Board Mission, Vision and Goals

Springfield Public Schools exists for the academic excellence of all students.

### Our Beliefs:

All individuals associated with the Springfield Public Schools are expected to treat each other with dignity and respect, to advocate positively for the learning of students and to embrace the community held values of service, integrity, fairness, kindness, openness, equity, and responsibility.

### To accomplish this, we believe that:

- Parents are the primary educators of their children. Therefore, we are committed to actively engaging parents in the education of their children.
- Students are responsible for active participation in their learning process. Therefore, we shall provide students the opportunity to pursue their maximum potential in a safe, positive and challenging learning environment.
- Staff members will focus on high expectations for themselves and students. Therefore, we are committed to working with staff to define the expectations for their respective responsibilities, to develop a system of accountability to measure achievement of these expectations and to provide the on-going staff development and support needed to achieve these expectations.
- A representative republic depends upon educated citizens. It is the responsibility of all stakeholders, including the community and governmental bodies to support public education. Therefore, as elected representatives, the Board of Education shall solicit the fiscal, moral and volunteer support needed to achieve the District's mission and goals and hold itself accountable for the effective and efficient use of same.

### Vision

The Springfield Public Schools shall be a national leader in academic and student development. In addition to the mastery of basic skills, students shall be engaged in challenging academic programs designed to allow students to reach their highest potential.

### Board of Education Goals

- Model the principles of continuous improvement
  - Use of plus/data, a quality tool, to generate data indicating areas of success and areas being opportunities for improvement
  - annual review of Board of Education Mission Statement and Goals
  - semi-annual use of system check III
- Align Board decision-making processes to the District Strategic Plan
  - Board action will be directly aligned with District goals
  - the Board of Education Decision Making Template will be used for action items presented to the Board
- Operate as a high-performing leadership team
  - document all Board of Education operational practices
  - facilitate the orientation of new members
  - document board of education professional development
  - state and national conferences
  - participation in Board and Leadership training presentations
- Proactively develop and maintain positive relationship with internal and external communities consistently evaluate the level of satisfaction by stakeholders



2824 Community Lane | Phone: 636.673.3173  
High Ridge, MO 63049 | Fax: 636.673.3480

Home District: Schools, Pupils, Students, Staff, Employees, Community

Board of  
Education Goals  
AG: Student  
Achievement  
Financial  
Stability  
Community  
Engagement  
Professional  
Development  
Leadership  
Training  
Communication  
Partnership  
Relationships  
Transparency  
Accountability

09.30.13

Board of Education Goals

#### Northwest Board of Education Goals

The Northwest R-I Board of Education will support student achievement by:

- Annually reviewing achievement data to ensure appropriate academic success for all students
- Routinely evaluating summative program data to ensure programs are effective and implemented to support the goal of student growth and preparation to be a productive citizen
- Consistently supporting effective human resources and benefit policies that attract and retain high-quality faculty, staff, and leaders
- Ensuring professional development is meaningful and designed to support student success

The Northwest R-I Board of Education will provide highly effective cohesive leadership by:

- Ensuring all Board action supports student achievement by aligning decisions with the District's Comprehensive School Improvement Plan
- Demonstrating respect to other Board members, administration, faculty, staff, and community members
- Utilizing data to drive decisions of the District
- Fairly and equitably implementing and developing Board Policies that support student learning and staff well-being
- Ensuring maximization of all personnel utilization by non-interference in assigned job duties

The Northwest R-I Board of Education will maintain fiscal responsibility by:

- Ensuring that funds are utilized to support student achievement and protect community assets
- Utilizing five-year projections of revenues and expenditures to develop appropriate financial strategies to maintain District program stability

Maintaining appropriate reserves to offset unforeseen circumstances

The Northwest R-I Board of Education will engage the community by:

- Consistent recognition of outstanding student academic achievement and extra-curricular performance
- Regular recognition of community members and parents for exceptional service to our schools
- Soliciting participation from District patrons to provide greater understanding of the needs of the community through engagement in District Committees
- Maintaining a presence in local community organizations and events

Board of Education approved March 15, 2010



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## Board of Education

### Key Success Measure Summary

<b>Goal 1: Advocate for a personalized, innovative education for all students.</b>					
Indicators	Measures	2013/2014	Green Range	Yellow Range	Red Range
1. Ensure data and information are used as catalysts for improvement	1. Develop scope and sequence for professional learning.		0-50	51-99	100
	2. Develop a clear definition of a data process for decision making.		0-50	51-99	100
	3. Number of communications regarding professional learning opportunities	Year 1	0-13	14-27	28+
2. Community visibility and communication tools	1. Develop a process for strategic advocacy		0-50	51-99	100
	2. Number of communications/appearances	Year 1	0-13	14-27	28+
3. Sustain essential Board processes	1. Develop orientation for prospective Board member(s).		0-50	51-99	100
	2. Further refine onboarding for new Board member(s), including a process to transfer key organizational knowledge		0-50	51-99	100

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## Goal Evaluation Worksheet

Please rate the degree which you value the goal.  
5 - highest value to 1 - lowest value.

### GOAL

Please rate the degree which you would like to implement the goal.  
5 - highest value to 1 - lowest value.

5	4	3	2	1	1
5	4	3	2	1	1
5	4	3	2	1	1
5	4	3	2	1	1

Ensure data and information are used for improvement.

Community visibility and communication.

Maintain 20% fund balance in teachers and incidental funds.

Increase involvement in legislation.

5	4	3	2	1	5	4	3	2	1
5	4	3	2	1	5	4	3	2	1
5	4	3	2	1	5	4	3	2	1
5	4	3	2	1	5	4	3	2	1

# REFERENCE COPY - Version 1

FILE: BDDH  
Critical

## PUBLIC PARTICIPATION AT BOARD MEETINGS (Districts Designating a Public Comment Period)

To provide for full and open communication between the public and the Board of Education, the Board authorizes the following avenues for the exchange of information, ideas and opinions.

### Grievance through Established Policy and Procedure

Students, employees and any members of the public are encouraged to utilize established policies and procedures for offering suggestions or addressing concerns and complaints prior to bringing the issue before the Board. The Board believes that many issues can be resolved by communication with teachers, administrators and other staff and may refuse to address an issue if the individual presenting it has not first attempted to resolve the matter through established procedures and policies.

### Written Correspondence

Written correspondence may be directed to the Board, through the superintendent, for consideration at a meeting. Copies of all correspondence directed to the Board will be made available to all Board members. Statements of two pages or less are encouraged.

### Agenda Items

Any member of the public who wishes to have an item placed on the agenda will present the request in writing to the superintendent or designee. The request must be submitted pursuant to Board policy and received seven days prior to the scheduled meeting. The item will then be appropriately placed on the agenda. The Board reserves the right to impose reasonable restrictions on the number of items to be considered, the number of spokespersons and the speaking time of spokespersons appearing before the Board. If the meeting agenda is full, the Board reserves the right to reschedule an item for the next regular meeting. The Board may refuse to address an issue that has not gone through the appropriate grievance procedure. The Board reserves the right to waive formalities in emergency situations, within the limitations of the law.

### Public Hearings

From time to time, the Board will schedule a public hearing to receive input on matters of concern to the community, such as setting the district's tax rate. The public will be provided notice of such hearings as required by law.

FILE: BDDH  
Critical

## Public Comment

A specifically designated time will be set aside for public comments at all regular meetings of the Board of Education. The following rules will be applied to the public comment portion of the meeting:

1. The president must recognize the speaker before he or she is allowed to speak.
2. The speaker must state provide his or her name, address, and telephone number for the record and the subject of the comment on a sign-up sheet prior to the start of the Board meeting. Individuals will be heard on a first-come, first-served basis.
3. The presentation must be kept brief (under five minutes). The Board will establish a maximum time limit for the public comment period and each individual may only speak for five minutes. The Board president will monitor the time and will strictly adhere to these time limits.
4. No individual will be permitted to speak more than once during this period if there are other persons who would like to speak and have not spoken yet.
5. The Board president may extend or limit the period of comments at his or her discretion.
6. The Board president may select one or two representatives of a large group to speak to the issue.
7. The Board will take all comments under advisement, and responses to patrons or groups will be made after research and study. The Board may request that an issue be presented as an agenda item at the next regular meeting.
8. Complaints and grievances about school personnel and/or their judgments will not be allowed except in a manner as established elsewhere in the Board's policies.
79. Only items from the posted agenda may be discussed. If an individual seeks to address an issue that is scheduled to be discussed by the Board in closed session, the Board may require the person to hold his or her comments until a board session.
8. The Board may vote to suspend or amend these rules in extraordinary circumstances. The Board may impose additional rules as it deems necessary and reserves the right to alter the above rules depending on the circumstances. The Board reserves the right to cancel, reschedule or delay the public comment period at any time or delay comment on a particular



**REFERENCE COPY - Version 1**

FILE: BDDH  
Critical

topic: The Board may refuse to hear comments on a particular topic if advised to do so by legal counsel.

\*\*\*\*\*

*Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.*

Adopted: 08/08/1994

Revised: 01/12/2004;

Cross Refs: GBM, Staff Grievances  
KC, Community Involvement in Decision Making  
KK, Visitors to District Property/Events  
KL, Public Complaints  
KLB, Public Questions, Comments or Concerns Regarding District Instructional/  
Media/Library Materials

Legal Refs: §§ 610.010 - .035, RSMo.

Camdenton R-III School District, Camdenton, Missouri

**PUBLIC PARTICIPATION AT BOARD MEETINGS**  
(Districts Designating a Public Comment Period)

To provide for full and open communication between the public and the Board of Education, the Board authorizes the following avenues for the exchange of information, ideas and opinions related to the operation of the district:

**Grievance through Established Policy and Procedure**

The Board believes that many issues will be resolved quickly and efficiently if brought to the attention of teachers, administrators and other staff prior to bringing the issue before the Board. For that reason, if there is an existing policy or procedure setting forth a grievance or complaint process to resolve a particular issue, students, employees and members of the public must follow that process. Students, employees and any members of the public are encouraged to utilize established policies and procedures for offering suggestions or addressing concerns and complaints prior to bringing the issue before the Board. The Board may refuse to hear an issue that has not been brought through the appropriate channels. The Board believes that many issues can be resolved by communication with teachers, administrators and other staff and may refuse to address an issue if the individual presenting it has not first attempted to resolve the matter through established procedures and policies.

**Written Correspondence**

Written correspondence may be directed to the Board, through the superintendent, for consideration at a meeting. Copies of all correspondence directed to the Board will be made available to all Board members. Statements of two pages or less are encouraged. Students, employees and members of the public are encouraged to direct written correspondence, including electronic correspondence, to the Board by submitting that correspondence to the superintendent or Board president. Any written correspondence addressed to the Board will be provided to all Board members. Written correspondence should be limited to no more than two pages. The Board may request that an issue be added to the agenda for the next regular meeting.

**Agenda Items**

Any member of the public who wishes to have an item placed on the agenda will present the request in writing to the superintendent or designee. The request must be submitted pursuant to Board policy and received at least seven days prior to the scheduled meeting. The item will then be appropriately placed on the agenda.

The Board does not guarantee that it will hear any agenda item and reserves the right to refuse to hear an agenda item, particularly upon the advice of legal counsel or if the subject was discussed in a previous meeting. The Board believes that many issues are resolved more efficiently if they are

brought to the attention of teachers, administrators and the superintendent first. If a grievance policy or procedure applies, the Board will only hear a matter in accordance with the policy.

The Board may reserve the right to impose reasonable restrictions on the number of items to be considered, the number of spokespersons and the speaking time of spokespersons appearing before the Board. If the meeting agenda is full, the Board reserves the right to may reschedule an agenda item for the next regular meeting. The Board may refuse to address an issue that has not gone through the appropriate grievance procedure. The Board reserves the right to may waive formalities in emergency situations, within the limitations of the law.

**Public Hearings**

From time to time, the Board will schedule a public hearing to receive input on matters of concern to the community, such as setting the district's tax rate. The public will be provided notice of such hearings as required by law.

**Public Comment**

A specifically designated time will be set aside for public comments at all regular meetings of the Board of Education. The following rules will be applied to the public comment portion of the meeting:

1. The president must recognize the speaker before he or she is allowed to speak.
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5. The Board president may extend or limit the period of comments at his or her discretion.
6. The Board president may select one or two representatives of a large group to speak to the issue.

67. The Board will take all comments under advisement, and responses to patrons or groups will be made after research and study. The Board may request that an issue be presented as an agenda item at the next regular meeting.

68. ~~Complaints and grievances about school personnel and/or their judgments will not be allowed except in a manner as established elsewhere in the Board's policies.~~

69. Only items from the posted agenda may be discussed ~~if an individual seeks to address an issue that is scheduled to be discussed by the Board in closed session. The Board may require the person to hold his or her comments until closed session.~~

8. ~~The Board may vote to suspend or amend these rules in extraordinary circumstances. The Board may impose additional rules as it deems necessary and reserves the right to alter the above rules depending on the circumstances. The Board reserves the right to cancel, reschedule or delay the public comment period at any time or delay comment on a particular topic. The Board may refuse to hear comments on a particular topic if advised to do so by legal counsel.~~

\*\*\*\*\*

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Legal Refs: §§ 610.010 - .035, RSMo.

Camdenton R-III School District, Camdenton, Missouri